

Approved Minutes

CROOKED LAKE TOWN BOARD MONTHLY MEETING MINUTES – July 9, 2020

The meeting was called to order at 7PM and The Pledge of Allegiance was given.

Members present: Lloyd Thyen, Connie Glass, Pat Bennington, Mark Skjolsvik, Tim Donnay, LeAnn Werner, and Terri Datzman. Nick Usherwood, Fire Chief and Maintenance Shop Coordinator.

Citizens present: none

Note: Meeting is being recorded and retained by the Clerk for preparation of minutes and will be deleted.

MOTION BENNINGTON, 2ND GLASS TO ACCEPT 6/11/20 MINUTES. ALL IN FAVOR. MOTION CARRIED.

Treasurer Report: Beginning balance \$285,586.07 plus receipts \$154,582.78 – disbursements \$80,647.08 (outstanding checks \$3,274.78) = ending balance \$361,796.55, which balances to the bank. For 2019, one part time employee did not end up meeting PERA annual pay threshold. Individual as well as township was refunded \$402.32 (that each share contributed). This credit reduced July's payment.

CLVFD Report: Chief Nick Usherwood: incidents: Medical-10, fire-1. The new generator was picked up for 631. Training: Wildland search and rescue with OQR.

OQR Report: Chief Terri Datzman: June calls: medical-8, lift assist-3, standby-1, motor vehicle-1, search/rescue-1, trauma-2 for a total of 16. Unfortunately, a very busy month for us and Remer Ambulance, new 1st responders doing amazing job answering calls, too! June training: Wildland search and rescue with CLVFD.

Discussed letter of complaint by resident dated 7/7/20 in regards to road work, and power company tree trimming. Concluded all work done was within township right-of-way, with Bennington/Usherwood to contact homeowner, 5622 Fehr's Rd., regarding mulch pile. Power company has ability to trim trees in the utility right-of-way on their own, township not involved.

Glass presented part time maintenance employees job description which was discussed with N. Usherwood. MOTION GLASS, 2ND SKJOLSVIK TO APPROVE JOB DESCRIPTION WITH LABEL "CROOKED LAKE PART TIME MAINTENANCE EMPLOYEES JOB DESCRIPTION". ALL IN FAVOR. MOTION CARRIED.

Township needs to have a Covid Preparedness Plan. Discussed if employee or officer is sick, they stay home, no need to have a sign-in sheet. For ventilation response, will open windows when necessary. Having board meeting with teleconference will read "as necessary". A signature line will be added for Chairperson/Clerk to sign. MOTION SKJOLSVIK, 2ND GLASS TO RESOLVE TO IMPLEMENT CROOKED LAKE TOWNSHIP COVID PREPAREDNESS PLAN FOR EMPLOYEES AND CROOKED LAKE TOWNSHIP COVID PREPAREDNESS PLAN FOR OFFICERS WITH LISTED CHANGES. ALL IN FAVOR. MOTION CARRIED.

Concerns from Sunset Hill residents regarding ATV speeds and traffic discussed. ATV Club was out helping to slow traffic. Board is aware and working to help with dust control and speed. In regards to Calcium Chloride placed on road by residents for dust control, Board has given permission for personal application of calcium chloride and has also given information on company willing to apply.

MOTION THYEN, 2ND DONNAY TO APPROVE RESOLUTION 2020-15 ACCEPTING DONATION FROM LAKE WASHBURN ASSOC. \$200 TO CLVFD AND \$200 TO OQR. ALL IN FAVOR. MOTION CARRIED.

Road and Equipment Report: installed new axle on disc for tractor, replaced side window on backhoe, preparing roads for class 5 (not crushed at Moritz's yet), accident report from 6/23/20 made by Usherwood on Fehr's Rd. when other driver hit grader is on file, Cass County Sheriff Report #20008602.

Roads signs taken down according to Road Sign Policy. Resident on Birch Ave. questioned a 3" pipe he'd installed near road for basketball. Sign was in right-of-way, will get post back to homeowner and make effort to contact owners when making changes. Regarding Culvert on Longwood Pt. over Daggett Brook, report from Erickson Engineering recommends structure should be replaced. Need a joint powers agreement with Cass County to proceed. Cost to township would be no more than \$10,000 for engineering expenses and \$10,000 for bridge. MOTION THYEN, 2ND GLASS TO APPROVE A JOINT POWERS AGREEMENT WITH CASS COUNTY TO EMPOWER COUNTY TO MOVE FORWARD ON REPLACEMENT OF CULVERT/BRIDGE OVER DAGGETT BROOK ON LONGWOOD PT. ALL IN FAVOR. MOTION CARRIED.

Minnesota Department of Revenue Board of Appeal and Equalization training is online. Donnay qualified to 2022, Glass to check expiration, Skjolsvik to take online training.

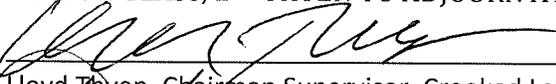
Supervisor Reports: BENNINGTON- In regards to mailbox on Wood Lake that was hit by our plow. Mailbox seemed to not be in use, was not right height, not swing away, not properly placed, and was under a pile of snow. Under these conditions, policy states "township not responsible for replacement". Discussion as to group of homes across from Village Inn having emergency fire numbers clustered on road and difficult to distinguish which address goes to which home. Recommended homeowners put reflective numbers on residence as well. Board encourages ALL homeowners to clear grass and branches from fire number signs on road. OQR mentioned difficulty in finding correct addresses in time of emergency. DONNAY- generator at Emergency Services Building not operational, regulator was damaged, replaced and when switched on, burnt out. Call to Dave Olson to check wiring. Discussion on salt storage building needing replacement with diagram as to best placement. MOTION DONNAY, 2ND GLASS TO HAVE CHAMBER OF COMMERCE MOVE RECORDS FROM CURRENT BUILDING TO OLD LIBRARY AND TO SELL VACATED BUILDING AT NO COST TO BE MOVED AT BUYER'S COST. ALL IN FAVOR. MOTION CARRIED. Looked at different salt storage options, revisit August meeting. SKJOLSVIK- in regards to individual's complaints, questioned if they can post on Township Facebook site, they can't. Old Facebook page to get deleted. THYEN- AIS trained regarding not cutting grass to edge of lake, leaving a plant buffer. Homeowner questioned buying property between their 2 sites, that are designated "Roads ending in Lakes". Maintenance used to monitor these properties are free of debris and occasionally grass is cut. Revisit August mtg. regarding maintenance. Township not interested in selling these. Groups interested in using townhall must meet Covid safety requirements regarding social distancing. Bonebuilders to discuss re-entry.

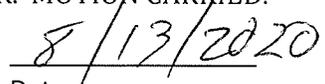
CLVFD Relief Association to raise pension. MOTION THYEN, 2ND GLASS TO APPROVE CLVFD RELIEF ASSOCIATION TO INCREASE PENSION FROM \$1750 TO \$2000 PER YEAR OF SERVICE BEING A MEMBER IN GOOD STANDING, WITH 20 YEAR VESTED INTEREST. ALL IN FAVOR. MOTION CARRIED.

Clerk Report: City of Emily beginning to update Comprehensive Plan, Northland Area Family Center sent thanks, State Demographer letter showing population of 568 for township.

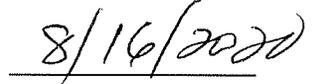
MOTION SKJOLSVIK, 2ND DONNAY TO AUTHORIZE CLAIMS #18390-18414, CHECK #19115-19139 IN THE AMOUNT OF \$16,316.27 AND PAYROLL CHECKS #19102-19114 IN THE AMOUNT OF \$9,162.80, ACH325 TO IRS - \$2,277.31, ACH326 TO PERA - \$1,121.82, AND ACH327 MN STATE TAX \$793.15 FOLLOWING JULY MEETING. ALL IN FAVOR. MOTION CARRIED.

MOTION GLASS, 2ND THYEN TO ADJOURN AT 9:20PM. ALL IN FAVOR. MOTION CARRIED.


Lloyd Thyen, Chairman Supervisor, Crooked Lake Township


Date


Terri Datzman, Clerk, Crooked Lake Township


Date