

Approved Minutes

CROOKED LAKE TOWN BOARD MONTHLY MINUTES – April 12, 2018

The meeting was called to order and The Pledge of Allegiance was given.

Members present: Lloyd Thyen, Connie Glass, Pat Bennington, Mark Skjolsvik, Dave Schaumburg, LeAnn Werner, and Terri Datzman.

Note: Meeting is being recorded and retained by the Clerk for preparation of minutes and will be deleted.

MOTION SCHAUMBURG, 2ND SKJOLSVIK TO ACCEPT 01/11/18 MINUTES. ALL IN FAVOR. MOTION CARRIED.

Treasurer Report: Bank shows 431,496.32 and CTAS (township records) shows 424,756.13 after April ACH's for IRS (1381.89) and PERA (931.13) that already were paid and normally get approved tonight. Same difference OF \$6740.19 from January, February and March after 2017 adjustments were made. MOTION GLASS, 2ND SKJOLSVIK TO MAKE ONE TIME ADJUSTMENT BY WRITING A RECEIPT FOR \$6740.19. ALL IN FAVOR. MOTION CARRIED. Cd Investment interest has NOT been credited on CTAS since 2015 and 1 CD not on our list. Will do a receipt in April to include all interest. ACH's which are paid right after payroll is approved at meetings will be listed, authorized by town board members and documented on CTAS same month instead of waiting until next month. New certificates of tax exempt status to be filled out and signed.

MOTION SCHAUMBURG, 2ND SKJOLSVIK TO REPLACE JILL FAIRBANKS WITH DANA KEIL AS CLT CLEANING EMPLOYEE AT A RATE OF \$25 PER HOUR EFFECTIVE 04/12/18. ALL IN FAVOR. MOTION CARRIED. Job description gone over with Dana by Schaumburg for Town Hall and Fire Hall.

Road Report: new plow and mount for scarifier was installed on grader, cleaned Chamber sign/trailer in front of gas station, general road and culvert maintenance, received class 5 quotes. Rice Contracting @ \$49,565.62, Schrupp @ \$49,244.10 and Swenson @ \$41,010.65. MOTION BENNINGTON, 2ND GLASS TO ACCEPT SWENSON AGGREGATE AND CONSTRUCTION QUOTE OF \$41,010.65 FOR CLASS 5 ON ANDRUS LK RD, LOWER LONGWOOD DR, LONGWOOD PT LN, LONGWOOD PT RD PLUS 269+- TO CLT MAINT BLDG. ALL IN FAVOR. MOTION CARRIED. He would like to go ASAP to avoid Hwy 6 Construction in Emily which begins approx. April 30. Swenson would also allow us to use their blade in and Emergency Operation Plan situation.

Township Resolution For On Sale Liquor License was signed for Clearwater Lodge. CLT should be seeing County and Sheriff signature before we sign new or renewal license. CLT should get a copy from applicant every year as renewal around June 18-25. Cover at July meeting. Two Supervisors sign.

MOTION THYEN, 2ND SKJOLSVIK TO CONTRACT WITH EACH OF THE FOLLOWING SERVICE ORGANIZATIONS FOR \$250 EACH: FIRST CALL, FAMILY SAFETY NETWORK, CRISIS LINE AND REFERRAL SERVICE, NORTHLAND AREA FAMILY SERVICE CENTER AND CASS COUNTY FAITH IN ACTION. ENSURE THAT CONTRACTS ARE PROPERLY EXECUTED AND INSURANCE CERTIFICATES ARE RECEIVED. ALL IN FAVOR. MOTION CARRIED. Discussed Dive Team request for a donation, will look into further as a service contract. MOTION THYEN, 2ND SCHAUMBURG TO CONTRIBUTE \$250 EACH TO: THE CASS COUNTY MUSEUM, HISTORICAL SOCIETY AND THE CASS COUNTY FAIR. ALL IN FAVOR. MOTION CARRIED.

Emergency Operation Plan: Chad Emery is the new Emergency Management Coordinator from the Cass County Sheriff's Office. Have established a method for final plan. Will come with a version for Board review. May solicit for new volunteer interest in Ambassador program. We have 10 contractors who've responded with interest. Have met with Fire Chief Halstensen regarding department generator needs, will draft a request for proposals. CLT signed Fifty Lakes agreement, Emily stated they were interested, but haven't signed. Krista to follow through with Emily signatures and will get Emily clearing roads equipment list, Bennington/Nick to compile CLT clearing road equipment list. Thyen added a paragraph to email to see if we could consider Fifty Lakes/Emily/Crooked Lake governmental get-together to share information. CLT needs a draft contract drawn up w/ contractors ready for emergencies. There are 3-ring binders for Town Hall, Fire Hall and Maintenance Building with emergency materials from Homeland Security, County and Township Operations plan, Contractor Lists, Contractor equipment list.

MATIT needed 3 vehicles rated at actual cash value, Hudson trailer, riding mower, backhoe. Used figure at what it's worth today.

Annual Meeting Review: In general discussion town hall parking lot being black-topped and striped came up. Board had addressed this 2014 and July and September, 2015. Doug Busby, Anderson Bros. and Tri-City had been contacted. Anderson Bros. had 2 options, A=21,237.52 and B=13,522.70. Interest in pursuing dropped at the cost. Must be ADA compliant. Will consider at May meeting including walk-around outside. Maintenance building needs a pad, too. Work to be done paving highway to bridge completed 2020, may piggyback on that? Playground issue was raised. Dave will talk to Fifty Lakes to compare their playground costs. Will review in May. Citizen questioned using gravel or reclaimed asphalt. Considered drainage.

Enbridge requests using township road to private road- Andrus Lake Tr. Township must have positive action to accept road and maintain it, has not been done. Land department at County to clarify. Possibly Enbridge should contact property owners, may not be in agreement. Reno may send contract for all townships to use to bring road back to good condition. Enbridge won't use road until late fall. Enbridge wants to know if we require a permit.

Skywarn spotter class in Walker Friday, April 13 and Brainerd Monday, April 16.

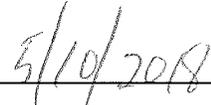
Supervisor Reports: Glass states Calcium Chloride @ \$1.00 gallon, spread by Tri-city.

MOTION SKJOLSVIK, 2ND BENNINGTON TO ACCEPT APRIL CLAIMS 17585-17616, CHECK #'S 17839-17884 AND 2 ACH PAYMENTS. RECEIPTS 104648-104653. ALL IN FAVOR. MOTION CARRIED.

MOTION SCHAUMBURG, 2ND GLASS TO AJOURN AT 8:47PM. ALL IN FAVOR. MOTION CARRIED.



Lloyd Thyen, Chairman Supervisor, Crooked Lake Township



Date



Terri Datzman, Clerk, Crooked Lake Township



Date

