

Approved Minutes

CROOKED LAKE TOWN BOARD MONTHLY MINUTES – November 15, 2018

The meeting was called to order and The Pledge of Allegiance was given.

Members present: Lloyd Thyen, Connie Glass, Pat Bennington, Mark Skjolsvik, Dave Schaumburg, LeAnn Werner, and Terri Datzman.

Note: Meeting is being recorded and retained by the Clerk for preparation of minutes and will be deleted.

MOTION SKJOLSVIK, 2ND BENNINGTON TO ACCEPT 10/11/18 MINUTES. ALL IN FAVOR. MOTION CARRIED.

Treasurer Report: 10/01/18 Beginning balance \$403,918.87 + receipts \$25,758.50 – disbursements \$16,850.41 = ending balance 10/31/18 \$412,826.96. CD #31895 (road and bridge, class 5) matured 11/11/18, would get more interest in our MMA account. MOTION THYEN, 2ND SKJOLSVIK TO AUTHORIZE TREASURER TO CASH IN CD #31895, AND PLACE IN CHECKING ACCOUNT UNDER ROAD AND BRIDGE ACCOUNT. ALL IN FAVOR. MOTION CARRIED. LeAnn would like to meet with MAT Lucinda for training on budget module of CTAS accounting system 12/5/18 in Becker. Also, there is Clerk & Treasurer training 1/24/19 with MAT. MOTION THYEN, 2ND GLASS TO AUTHORIZE TREASURER AND CLERK TO ATTEND MAT 12/5/18 AND 1/24/19 AS NEEDED. ALL IN FAVOR. MOTION CARRIED. Total primary and general election costs 2018 were \$4899.64 to have polling place at our Town Hall. Discussion on being able to vote local, register new voters vs. last minute trip outside our Township. Absentee ballots were used for voters unable to vote in person.

Bob Holman spoke to Recognition Board estimate. Previous authorization of up to \$3000 by Board. K&M Signs had \$3810 estimate with increased quality. MOTION SCHAUMBURG, 2ND GLASS TO CHANGE AUTHORIZATION THAT COST NOT EXCEED \$4000 FOR CITIZEN RECOGNITION BOARD. ALL IN FAVOR. MOTION CARRIED. Holman to order and inquire on K&M installation of board.

Cass County approved a conditional use permit for properties at 1013 and 1016 Sunset Hill Rd. as Family Recreation Area. Cass County Construction gave information as to sewer installation at properties. MOTION THYEN, 2ND BENNINGTON THAT BOARD DOES NOT OBJECT TO SEWER LINE GOING UNDER ROAD BETWEEN 1013 AND 1016 SUNSET HILL RD. ALL IN FAVOR. MOTION CARRIED.

Whitney/Leger Cartway - MOTION SKJOLSVIK, 2ND BENNINGTON TO ADOPT RESOLUTION 2018-1A ISSUING AN ORDER SETTING FORTH INITIAL DESCRIPTIONS AND SETTING A HEARING DATE. ALL IN FAVOR. MOTION CARRIED. Public hearing to be held January 7, 2019 at 3PM at site of proposed Cartway where it intersects Peninsula Rd, and reconvene at Crooked Lake Town Hall.

Road and Equipment Report: MOTION BENNINGTON, 2ND SKJOLSVIK TO PURCHASE 4 NEW TIRES FOR TOWNSHIP PICK-UP, COST NOT TO EXCEED \$2000.00. ALL IN FAVOR. MOTION CARRIED. All plow equipment is ready. Beaver Dam on Woods Bay was addressed. Bennington and Usherwood to draft a letter of agreement for beaver dam management with McPherson. A Cut Above's insurance cert. and contract (which we signed 11/15/18) has been filed. Dumpster delivered, and old library wall has been torn out of old Library building. Plummer Pt. Rd. trees have been cut/trimmed – large logs to be removed by area landowner. Six stakes have been placed on Fehr's Rd. on township Right-of-Way, Usherwood, Bennington and Thyen to meet with landowner 11/16/18 at 9AM. Berm and rocks on township Right-of-Way, Plummer Pt. Thyen and another Supervisor to meet with landowner. We're about half done with storm repair. MOTION BENNINGTON, 2ND GLASS TO PURCHASE 2300 YARDS OF CLASS #5 FROM MORITZ EXCAVATING AT \$6.00 PER YARD WHICH EQUALS \$13,800. ALL IN FAVOR. MOTION CARRIED. And to continue with storm repair: MOTION BENNINGTON, 2ND GLASS TO PURCHASE 500 YARDS OF CRUSHED CONCRETE FROM SWENSON AGGREGATE AND HAVE SWENSON AGGREGATE HAUL IT TO THE MAINTENANCE SHOP AT A DELIVERED COST OF \$23.00 PER YARD FOR A TOTAL OF \$11,500. AND TO HAVE SWENSON AGGREGATE HAUL THE 2300 YARDS OF CLASS #5 FROM MORITZ PIT TO THE MAINTENANCE SHOP AT \$5.60 PER YARD WHICH EQUALS \$12,800 FOR A TOTAL TO SWENSON'S OF \$24,380. ALL IN FAVOR. MOTION CARRIED.

Received signed CSAH 58 Road Maintenance Memorandum of Agreement from Cass County.

Usherwood had found a generator, but others purchased first. No further work has been done on generator situation.

Playground Committee recommends purchase of Lookout Point Playground for reasons listed on their report. MOTION SCHAUMBURG, 2ND THYEN TO PURCHASE LOOK-OUT POINT PLAYGROUND AT \$32,757.06 INCLUDING INSTALL. Doesn't include frost footings, but has lifetime warranty. Board inquired as to any sale on better quality set. Skjolsvik to contact Midwest Playscapes and meet with Playground Committee. Table motion and take up at December meeting.

MOTION SKJOLSVIK, 2ND BENNINGTON TO ADOPT RESOLUTION 2018-2, IT IS RESOLVED THAT THE TOWNSHIP OF CROOKED LAKE ENTER INTO LIMITED USE PERMIT (LUP) NO. 1103-0029 WITH THE STATE OF MINNESOTA, DEPARTMENT OF TRANSPORTATION FOR THE FOLLOWING PURPOSES: TO PROVIDE FOR MAINTENANCE AND USE BY TOWNSHIP OF CROOKED LAKE UPON, ALONG AND ADJACENT TO TRUNK HIGHWAY NO. 6, THE LIMITS OF WHICH ARE DEFINED IN SAID LUP. IT IS FURTHER RESOLVED THAT THE TOWN BOARD OF CROOKED LAKE TOWNSHIP DOES HEREBY APPROVE SAID LUP AND AUTHORIZES AND DIRECTS THE TOWN BOARD CHAIRPERSON TO EXECUTE, ON BEHALF OF THE TOWNSHIP OF CROOKED LAKE, THE AFORESAID LUP.

Supervisors continue to meet almost weekly with FEMA representative. Goal to have submitted roads next week, then send in for reimbursement. Balvin and Usherwood kept excellent records. Will be writing a letter of appreciation to FEMA representative.

Thyen had done inventory in past of CLT road signs but never did spreadsheet. Bennington and Usherwood training suggest we look at current policy. Possibly engineer firm needs to look at changes in signage. Thyen to redo sign inventory with elected Supervisor Donnay in Jan/Feb.

Received town dock repair/replacement cost estimate from Land O' Lakes Marine. Thyen to consult Chamber - report in December.

North speed advisory sign posts cut and sign/panel/battery theft. Sheriff's report filled out. MATIT to cover loss. Glass to get replacement costs.

Multi-party mutual aid agreement between Crooked Lake, Emily, Fifty Lakes, Little Pine (Fairfield not responded) has been drawn up. Board is agreeable to enter into agreement.

Supervisor Reports: Glass waiting on email from Robert Munsch on State Highway 6 "Outing" signs on ROW. Skjolsvik reported from Cass Cty Quarterly Emergency Management Meeting: needs GPS coordinates on photos, threshold County wide going up for amount to qualify state/federal aid, now have mobile command center. Thyen reports we receive Cass County Environmental Services Dept. sends reports for permits/variances. May assign Supervisor at January reorganization to make reports. Concerned citizen wrote letter requesting support with questions regarding cars on road which may also interfere with road maintenance. No policy noted.

Cardboard recycling canister has hole, leaves a mess. Glass to contact American Disposal for replacement.

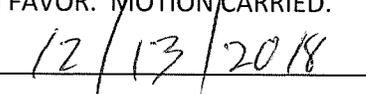
Citizen Report: need of hand railing/grab bar on Town Hall.

MOTION SKJOLSVIK, 2ND THYEN TO AUTHORIZE NOVEMBER CLAIMS: CHECK NUMBERS: 18181-18229 AND ACH273 TO IRS AND ACH274 TO PERA. ALL IN FAVOR. MOTION CARRIED.

MOTION SKJOLSVIK, 2ND THYEN TO ADJOURN AT 9:05PM. ALL IN FAVOR. MOTION CARRIED.



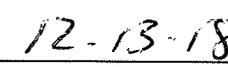
Lloyd Thyen, Chairman Supervisor, Crooked Lake Township



Date



Terri Datzman, Clerk, Crooked Lake Township



Date

