

Approved Minutes

CROOKED LAKE TOWN BOARD MONTHLY MINUTES – February 14, 2019

The meeting was called to order and The Pledge of Allegiance was given.

Members present: Lloyd Thyen, Mark Skjolsvik, Connie Glass, Pat Bennington, Tim Donnay, LeAnn Werner, and Terri Datzman.

Note: Meeting is being recorded and retained by the Clerk for preparation of minutes and will be deleted.

MOTION SKJOLSVIK, 2ND DONNAY TO ACCEPT 01/10/19 MINUTES. ALL IN FAVOR. MOTION CARRIED.

Treasurer Report: Beginning balance \$492,327.22 plus receipts \$78,367.18 – disbursements \$96,376.04 = ending balance \$474,319.36. Balances with the bank. A signed, approved copy of January 10, 2019 minutes needs to be sent to Unity Bank to add Mary Eppen and Mindi Genz as authorized check signers. Budget information presented to Chairman to set up CTAS budget.

Road Ambassador Map and list has been updated on website. Possible April Road Ambassador meeting. CLT has had good attendance at County Emergency Planning Meetings and more importantly at the Emergency Management Training Sessions.

North speed advisory sign was delivered, waiting for MN DOT being available to install. Glass spoke with Jake (MNDOT) who states hopefully will have time within 30 days.

Thyen has signed application for RALALA Raffle, which now goes to County and State for approval.

Clerk to send tax exempt form and a letter to Outing Station and Emily Ace Hardware authorizing CLT Board members, clerk, treasurer, Usherwood, Balvin, Dalluhn, Keil to authorize “in-store charge” for township use.

Thyen attended February 4, 2019 County Emergency Management Meeting. CLT had large FEMA application. In future, will be using new app “Survey 1,2,3” which can be downloaded and Thyen has link for documenting future storm damage. Further training @ April 10 Emergency Management Training.

Road and Equipment Report: calculated Beulah Township estimated prices for their class 5, LED light bar was installed on fire truck #633, helped move generator to different location, Dalluhn helped with snowplowing, heating issue at Canister Station repaired, old Chevy will be DOT'd in spring, received request to wing/widen Beulah roads, will continue to wing/widen CLT roads, brakes done on dump truck – still needs ABS sensor repaired, plow bad cylinder repaired under warranty at Brandl Chev, regarding update to Sign Policy: it's been reviewed - need full foliage for engineer study to be done. Woods Bay beaver dam policy is work in progress.

FEMA Report: Expected reimbursement project #66687 completed work: \$53,542.22, and project #66506 work to be done: \$76,761.12 (which included material, labor and equipment. Federal to pay 75% and State to pay 25%. 10% held back until all work completed. Glass, Bennington, and maintenance employees did excellent job documenting township storm damage.

Thyen and Donnay drove all CLT roads verifying sign inventory and will include input when new Sign Policy drawn up.

Multi Party Mutual Aid Agreement is work in progress regarding Fairfield, Little Pine and Thunder Lake involvement.

MOTION THYEN, 2ND SKJOLSVIK TO AMEND TRANSFER OF JANUARY 2019 MINUTES OF \$12,000 TO BE \$12,500 INTO EMERGENCY FUND. ALL IN FAVOR. MOTION CARRIED.

Leger/Whitney Cartway: party has done notification to select parties, County and Patterson Trust. Scheduled for March 7, weather is a concern to walk property. MOTION BENNINGTON, 2ND GLASS TO AUTHORIZE EITHER THE CHAIR OR THE VICE-CHAIR TO RESCHEDULE DATE OF LEGER/WHITNEY CARTWAY HEARING IF NEEDED. ALL IN FAVOR. MOTION CARRIED.

Playground materials have been delivered and we've been billed. Board may need to meet at site to review exact location.

Fire Department budget to be similar to 2018. District 7 average pension is \$1750. MOTION BENNINGTON, 2ND SKJOLSVIK TO INCREASE RELIEF ASSOCIATION ANNUAL PENSION FROM \$1500 TO \$1750. ALL IN FAVOR. MOTION CARRIED. Usherwood looking into Standard Operating Guidelines for CLVFD, which will be brought to board. Temperature turned down at firehall to save money. May look into power rate vs. propane cost and dual fuel savings. Updates being done to FD website, may have link from township website. Five potential new firefighters. Beulah Fire Agreement to be revisited.

Supervisor Reports: Donnay ran town hall heat from propane and will look into electric vs. propane cost. Glass began draft of Road Report for Annual Meeting. Thyen: CLT has a Facebook page.

Clerk Report: Upcoming Calendar on agenda: (added Household Hazardous Waste August 8, 1-3PM)

March 7: Leger/Whitney Cartway Hearing @3PM

March 12: Township Annual Meeting @ 7PM

March 25: MAT Spring Short Course @Breezy Point 9AM-3PM

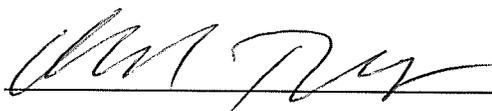
April 10: Emergency Management Training @ Walker Community Center 10AM-3PM

April 16: Local Board of Appeal and Equalization Meeting, @ noon

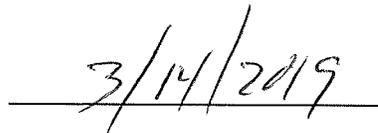
June 8: Clean-up day

MOTION SKJOLSVIK, 2ND THYEN TO AUTHORIZE CLAIMS #17893-17912, CHECK #18337-18356 AND PAYROLL CHECKS #18357-18368, ACH280 TO IRS - \$2094.94, ACH281 TO PERA - \$1346.71. ALL IN FAVOR. MOTION CARRIED.

MOTION SKJOLSVIK, 2ND THYEN TO ADJOURN REGULAR MEETING @ 8:50PM. ALL IN FAVOR. MOTION CARRIED.



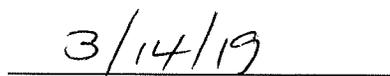
Lloyd Thyen, Chairman Supervisor, Crooked Lake Township



Date



Terri Datzman, Clerk, Crooked Lake Township



Date

Approved Minutes

CROOKED LAKE TOWN BOARD OF AUDIT AND LEVY MINUTES – FEBRUARY 14, 2019 @ 8:50PM

Members present: Lloyd Thyen, Mark Skjolsvik, Connie Glass, Pat Bennington, Tim Donnay, LeAnn Werner, and Terri Datzman.

A random 10% of receipt and disbursement transactions were cross-checked between Treasurer books and Clerk books. MOTION SKJOLSVIK, 2ND GLASS TO ACCEPT THAT THE TOWN BOARD SUPERVISORS REVIEWED DISBURSEMENTS AND RECEIPTS, AND TREASURER REGISTER MATCHED CLERK REGISTER. NO DISCREPANCIES WERE NOTED. ALL IN FAVOR. MOTION CARRIED.

Annual Meeting: Skjolsvik to put pictures of new playground equipment on table for attendees to see.

#11. Report given by OQR Chief Terri Datzman

#14. Should be: Road Ambassador Report – John Ryder

#15. Should be: Emergency Operations Report – Mark Skjolsvik

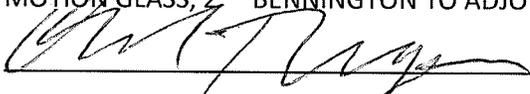
-mention good attendance at Cass County Emergency Management Training. Update on generators.

#16. Should be: Park Playground Report – Mark Skjolsvik

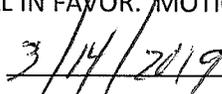
Numbering - current #15 on moves to #17 and on

2019 Levy Recommendation: General Revenue \$127,000, Road and Bridge \$167,200, Fire Fund \$61,750 = TOTAL \$355,950 No change from last year. MOTION GLASS, 2ND SKJOLSVIK TO APPROVE ANNUAL TOWN MEETING ADGENDA AS AMENDED AND LEVY RECOMMENDATION. ALL IN FAVOR. MOTION CARRIED.

MOTION GLASS, 2ND BENNINGTON TO ADJOURN @ 9:30PM. ALL IN FAVOR. MOTION CARRIED.



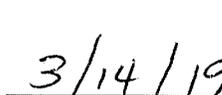
Lloyd Thyen, Chairman Supervisor, Crooked Lake Township



Date



Terri Datzman, Clerk, Crooked Lake Township



Date