

## Approved Minutes

CROOKED LAKE TOWN BOARD MONTHLY MEETING MINUTES – November 14, 2019

The meeting was called to order and The Pledge of Allegiance was given.

Members present: Lloyd Thyen, Mark Skjolsvik, Connie Glass, Pat Bennington, Tim Donnay, LeAnn Werner, and Terri Datzman.

Citizens present: Pat Moga.

Visitors: Seth Robison, Cass Cty. Sheriff's Office, Vince Stanton, A Cut Above LLC

Note: Meeting is being recorded and retained by the Clerk for preparation of minutes and will be deleted.

MOTION SKJOLSVIK, 2<sup>ND</sup> DONNAY TO ACCEPT 10/10/19 MINUTES. ALL IN FAVOR. MOTION CARRIED.

Treasurer Report: Beginning balance \$390,804.35 plus receipts \$16,153.45 – disbursements \$94,884.97 (outstanding checks \$1154.89) = ending balance \$313,227.72, which balances to the bank. The VISA card limit was raised to \$10,000. CLVFD major equipment CD matures on 11/16/19 for \$8,251.60, a withdrawal slip will be signed to move money to higher interest acct. OQR individual applied for unemployment from regular job. Werner filed an appeal, and we received Determination of ineligibility (we aren't charged). Wages from OQR and CLVFD must be reported to unemployment, but by filing "raise an issue" would appeal. Two funds will have negative balances (Park, Emergency) at year-end. Will look at in January. New federal W-4 and MN State W-4 need to be filed for 2020. Werner attended training regarding MN taxes. Rec'd notice of firefighter payment coming, will receipt in November and see if check to pension can be sent in December.

CLVFD Report: 633 had tire blow-out, 6 new tires installed @ \$3080.18. 634 had light bar short out, a used, donated LED unit was rewired and installed. 635 had a used, donated LED light bar installed, and mounted the FLIR and wired it in. 631 mounted the FLIR and wired it in. Training was LP fires. Incidents – fire-2. Mariah has been working on Emergency Services Facebook page. MOTION SKJOLSVIK, 2<sup>ND</sup> THYEN TO APPROVE PURCHASE OF 6 TIRES FOR 634, COST NOT TO EXCEED \$3500 AND TO PURCHASE 2 LED STOP/SLOW TRAFFIC CONTROL SIGNS, COST NOT TO EXCEED \$600. ALL IN FAVOR. MOTION CARRIED. Firefighter Nagle fell during LP training and had two appointments, filing as work comp. claim. Has been cleared to return to work. CLVFD received \$70 in donations from 9/14/19 community event for use of township trailer, funds go toward Relief Association.

CCSO Seth Robison asked if we had any concerns of Sheriff's office. He stated that extra patrols were in place on Sunset Hill Rd. for ATV traffic.

OQR Report: October training with CLVFD on propane fire and burns. October calls: Fire assist -2, difficulty breathing – 1, medical-2. Lynn Remington, Dalton Wake, Connie Pollack, Cindy Thompson attending EMR training in Crosby

Vince Stanton, A Cut Above LLC, has submitted a proposal and scope of work to cut dead or hazardous trees. MOTION BENNINGTON, 2<sup>ND</sup> GLASS TO ACCEPT A CUT ABOVE PROPOSAL TO CLEAR AND CLEAN-UP ALONG LONGWOOD PT. RD., LONGWOOD PT. LN. AND LOWER LONGWOOD POINT DR. ACCORDING TO PROPOSAL AND SCOPE OF WORK ON FILE AT THE RATE OF \$125/HR TO INCLUDE, BUT NOT LIMITED TO CHIPPER, SKID STEER, BOOM TRUCK, NOT TO EXCEED 80 HOURS, COST NOT TO EXCEED \$10,000. ALL IN FAVOR. MOTION CARRIED.

MOTION THYEN, 2<sup>ND</sup> SKOLSVIK TO AUTHORIZE RESOLUTION 2019-8 OUTING CHAMBER DONATION \$3000 EA. TO OQR AND CLVFD, \$4000 TOWARD DECEMBER 2019 FIREWORKS, \$840.04 TOWARD TENT, TABLE, CHAIRS OCTOBERFEST 2019, \$925 TOWARD AL'S SEWER, COMMUNITY PORT-A-POT SUMMER 2020 AND RESOLUTION 2019-9 EMILY FIRE DEPT. DONATION \$750.00 TO CLVFD EQUIPMENT FUND. ALL IN FAVOR. MOTION CARRIED.

Supervisor Donnay has been asked to eradicate beavers where damn is threatening township roads. MOTION THYEN, 2<sup>ND</sup> GLASS TO AUTHORIZE RESOLUTION 2019-10 CONFLICT OF INTEREST FORM WITH SUPERVISOR DONNAY. DONNAY ABSTAINS FROM VOTING DUE TO FINANCIAL INTEREST. ALL IN FAVOR. MOTION CARRIED.

Questions and problems arose during recent School Board Election held at CLT Townhall. MOTION THYEN, 2<sup>ND</sup> BENNINGTON TO APPROVE THAT THE HEAD ELECTION JUDGE WITH ASSISTANCE FROM ELECTION JUDGES WILL BE IN CHARGE OF TOWN HALL SET UP/TEAR DOWN FOR ANY ELECTION AND WILL COMMUNICATE IF ANY ASSISTANCE FROM TOWNSHIP EMPLOYEES IS NEEDED. ALL IN FAVOR. MOTION CARRIED.

Skolsvik attended Emergency Planning Mtg. Information given that the 2 emergency sirens are outdated. After some repairs to Peninsula Rd. siren, both are in working order, but do not send signal to Walker that siren sounds 1<sup>st</sup> Wednesday ea. month. Newer siren priced at \$25,000 ea. through Sourcewell, with ~~10%~~ <sup>upto \$2500<sup>00</sup></sup> grant money available. Issue to be mentioned at Township Annual Meeting.

Road and Equipment Report: Chevy truck in for radio warranty and injector replacement, been road brushing, winterized Hotsy, repaired road water issue @ 1927 Peninsula, spread black dirt & seeded around complex. MOTION BENNINGTON, 2<sup>ND</sup> SKJOLSVIK TO APPROVE PURCHASE OF TOOL CHEST FOR SHOP, COST NOT TO EXCEED \$1300. ALL IN FAVOR. MOTION CARRIED. Employee sweatshirt/headwear issue to be discussed December.

Township has received proposed road sign inventory and, after input, a revised inventory. A couple issues still under discussion.

Longwood Point culvert, water is down 8". Looked at by County employee. Pat Moga reported a Cass County highway employee visited culvert/bridge and stated to Moga that Culvert/bridge is not wide enough and is unsafe. Thyen to contact County and will discuss at December meeting.

Supervisor Reports: BENNINGTON – So Lawrence Lk. Rd. beaver gone. Woods Bay built up to water goes through culvert. DONNAY- updated job description of Townhall and Emergency Services Cleaner. Remodel of women's bathroom at Townhall has been completed. Sound system in Townhall has been installed, will be locked, but can be used by groups that use Townhall. GLASS- ATV sign is in, club to install according to map in spring. Maintenance done with FEMA work, paperwork hopefully to be completed December. Sexual Harassment section added to Employee policy, review in December. Outing Station is changing hands, pulled garbage bags and money until

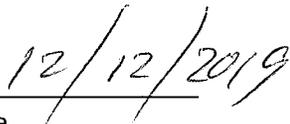
able to discuss with new owner. SKJOLSVIK- Cass Cty. Emergency Services Meeting: purchasing new radios for patrols, AED's in all patrols, can get in on price of \$1355/unit. County thresholds for Townships 2020 federal damage threshold = \$109,697.28, state \$54,848.64, township jurisdiction \$3300. Township needs to commit to number of Supervisors attending a proposed functional exercise. Emery willing to train weather spotter class - Road Ambassadors and interested residents possibly in spring? County culvert location program still in effect. Meeting dates: 1/28, 4/28, 7/28, 10/27 in 2020. THYEN- Amy Hannay, 1883 Peninsula Rd. wants to build pole barn, concern as to legal owner. Will apply to County for permits. Outing Seniors show interest in Community Garden, location suggested was ballfield on Lk. Washburn, but area had been used as a dump.

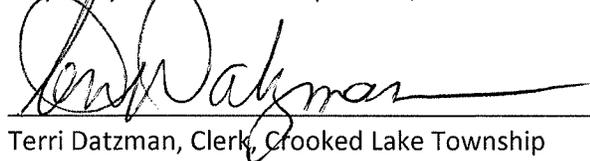
Citizen Report: Moga states Lake George Public Access removed, replaced June 2020

MOTION SKJOLSVIK, 2<sup>ND</sup> BENNINGTON TO AUTHORIZE CLAIMS #18167-18195, CHECK #18745-18773 IN THE AMOUNT OF \$43,727.22 FOLLOWING NOVEMBER MEETING AND PAYROLL CHECKS #18733-18744 IN THE AMOUNT OF \$9,704.74, ACH 303 TO IRS - \$2,523.58, ACH304 TO PERA - \$1,578.07. ALL IN FAVOR. MOTION CARRIED.

MOTION GLASS, 2<sup>ND</sup> DONNAY TO ADJOURN AT 9:05PM. ALL IN FAVOR. MOTION CARRIED.

  
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Lloyd Thyen, Chairman Supervisor, Crooked Lake Township

  
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Date

  
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Terri Datzman, Clerk, Crooked Lake Township

  
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Date