

## Approved Minutes

### CROOKED LAKE TOWN BOARD MONTHLY MEETING MINUTES – December 12, 2019

The meeting was called to order and The Pledge of Allegiance was given.

Members present: Lloyd Thyen, Mark Skjolsvik, Connie Glass, Pat Bennington, Tim Donnay, LeAnn Werner, and Terri Datzman.

Citizens present: Ryan Huettl, Pat Moga, Mariah Hart

Note: Meeting is being recorded and retained by the Clerk for preparation of minutes and will be deleted.

MOTION SKJOLSVIK, 2<sup>ND</sup> DONNAY TO ACCEPT 11/14/19 MINUTES AS CHANGED - SKJOLSVIK SUPERVISOR REPORT TO READ "UP TO \$2500.00" INSTEAD OF "10%" GRANT. ALL IN FAVOR. MOTION CARRIED.

Treasurer Report: Beginning balance \$312,072.83 plus receipts \$31,046.08 – disbursements \$65,807.85 (outstanding checks \$2531.13) = ending balance \$279,842.19, which balances to the bank. CLVFD cd #3002548 matures on December 17, 2019 with a balance of \$12,377.44, will have clerk and chairman sign withdrawal slip. Interest on all funds goes into general fund. MN-W4 needs to be filled out by all employees/Supervisors. Levy settlement \$143,463.42 was deposited 12/3/19.

CLVFD Report: Chief Nick Usherwood: Fire truck 635 still having starting issues, will be taking into a mechanic to be diagnosed. New handheld radios have been programmed and put into service. Training: confined space training. Incidents: medical-1, fire-1. Mariah Hart has been working on an Emergency Services Facebook page. Nick Usherwood was re-elected Fire Chief. Have updated by-laws and operating guidelines, will be adopted at January meeting and copy to Board.

OQR Report: Chief Terri Datzman: November training with CLVFD on confined spaces. With Crosslake 11/12 on "Hunting Accidents and Burns". Cuyuna Medical Center Quarterly "The Ladder to Survival- Miles Weske". November calls: trauma-1, chest pain-2, medical-3 for a total of 6. Lynn Remington, Dalton Wake, Connie Pollack, Cindy Thompson attending EMR training in Crosby.

Mariah Hart reported on new CLT Facebook page, which is now a business page, which gives us more controls. Mariah and Thyen to be authorized administrators. Also displayed Emergency Services page.

A Cut Above still working on brushing. Homeowner requested brushing done on Muchow on Longwood Pt. towards Cty. 48, will be added.

Nice thank-you received from Gary Langer. MOTION THYEN, 2<sup>ND</sup> SKJOLSVIK TO ADOPT RESOLUTION 2019-12 ACCEPTING \$500 DONATION FROM GARY LANGER TO OQR RECOGNIZING THE PERFORMANCE OF TERRI DATZMAN AS EMT. ALL IN FAVOR. MOTION CARRIED.

MOTION THYEN, 2<sup>ND</sup> BENNINGTON TO ADOPT RESOLUTION 2019-13 ESTABLISHING A MONTHLY PAYROLL DATE. ALL IN FAVOR. MOTION CARRIED. Claims and time cards must be received by 5<sup>th</sup> of each month, checks available by 10<sup>th</sup> of each month. Minnesota unemployment office considers clerks and treasurers to be "employees" which differs from wage theft law statute which states they are not "employees". Werner to amend 2015 through current any Unemployment records.

Employee Policy will be revisited Jan. 2020 in regards to legal holidays and harassment & discrimination section.

Revised Snowplow Policy to be revisited Jan. 2020 due to language on private parties plowing township roads.

Beulah Township would like to have a Road Maintenance Agreement including snowplowing on demand. Will bring to January 2020 meeting.

Road and Equipment Report: Replaced windshield on dump truck, need to replace hot water heater in shop, picked up shop toolbox, fire extinguishers have been serviced, been plowing and sanding, put Christmas lights out for Chamber, did maintenance on trucks, took water sample. Table sweatshirt/headgear to January 2020.

Reviewed Road Sign Inventory Report including what we believe report should or should not include. List on file with our opinion of some possible conflicts. Discussion on need to post dead end road signs, as all township roads are dead end. We need to document if we don't agree with engineer recommendations.

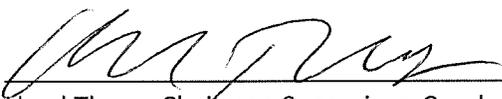
Discussion on Longwood Pt. Culvert. CLT needs to know process to get this designated as a bridge, and have a consulting firm decide whether it needs to be replaced. Emails from Derrick Anderson, County Highway Engineer were discussed.

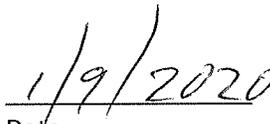
Supervisor Reports: BENNINGTON- beaver eradication has brought problem under control, Nick to contact County regarding Fehrs Rd. beaver dam. GLASS- still working on FEMA paperwork. DONNAY- priced old sound system value. Will look into township language regarding donations. MOTION GLASS, 2<sup>ND</sup> BENNINGTON TO LOAN OLD SOUND SYSTEM TO EMILY WESLEYAN CHURCH. ALL IN FAVOR. MOTION CARRIED.

Clerk Report: Read Mat letter asking what topics we'd like at short courses. Will reconsider Jan. 2020. Possibility of Webinars.

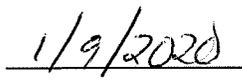
MOTION SKJOLSVIK, 2<sup>ND</sup> DONNAY TO AUTHORIZE CLAIMS #18196-18224, CHECK #18811-18839 IN THE AMOUNT OF \$37,008.97 FOLLOWING DECEMBER MEETING, PAYROLL CHECKS #18800-18810 IN THE AMOUNT OF \$7,574.57, CLVFD 2<sup>ND</sup> HALF PAYMENT CHECK #18780-18799 IN THE AMOUNT OF 5,143.85 AND OQR CHECK #18774-18779 IN THE AMOUNT OF 6,095.10, ACH 305 TO IRS - \$3,777.57, ACH306 TO PERA - \$1,250.34. ALL IN FAVOR. MOTION CARRIED.

MOTION GLASS, 2<sup>ND</sup> THYEN TO ADJOURN AT 9:36PM. ALL IN FAVOR. MOTION CARRIED.

  
\_\_\_\_\_  
Lloyd Thyen, Chairman Supervisor, Crooked Lake Township

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Terri Datzman, Clerk, Crooked Lake Township

  
\_\_\_\_\_  
Date