

Approved Minutes

CROOKED LAKE TOWN BOARD MONTHLY MEETING MINUTES – January 9, 2020

The meeting was called to order and The Pledge of Allegiance was given.

Members present: Lloyd Thyen, Mark Skjolsvik, Connie Glass, Pat Bennington, Tim Donnay, LeAnn Werner, and Terri Datzman.

Citizens present: Ryan Huettl, Pat Moga, Jack & Grace Schuller, Andrew Switzer, Katie Switzer

Note: Meeting is being recorded and retained by the Clerk for preparation of minutes and will be deleted.

MOTION SKJOLSVIK, 2ND DONNAY TO ACCEPT 12/12/19 MINUTES. ALL IN FAVOR. MOTION CARRIED.

Treasurer Report: Beginning balance \$277,311.06 plus receipts \$175,133.86 – disbursements \$73,473.82 (outstanding checks \$4598.69) = ending balance \$383,569.79, which balances to the bank. Received MN unemployment bill for \$125, told to hold off paying until 2016-present adjustments to quarterly unemployment report are done. Possibility of bill for \$25 per person per quarter. Will apply to have fees waived as reports were done using normal protocol. This will take considerable time, done after W-2's are completed. Werner to take tonight's check and pick-up license tabs. Confirmed 2017 Social Security wages for employee applying for disability, have copy of report.

CLVFD Report: Chief Nick Usherwood Growler still waiting on EUC to get approved. Annual CLVFD meeting including updated By-laws and Standard Operating Guidelines. Chief N. Usherwood, Battalion Chief/Training Coordinator B. Olds, Capt. #1 Werner, Capt. #2 Hite, Capt. #3 Walsh, Secretary K. Usherwood, Safety Officer Palkovich. Incidents: medical assist-2, fire-0, haz mat-0. MOTION BENNINGTON, 2ND SKJOLSVIK TO ACCEPT CLVFD BY-LAWS AS AMENDED OF POSITION AND FINANCIAL AWARD FOR POSITIONS SECTION. ALL IN FAVOR. MOTION CARRIED. Additional \$8250 cost Fire Dept. Fund due to new salaries, look at levy February Board meeting.

OQR Report: Chief Terri Datzman: December calls: medical-2, difficulty breathing-2, trauma-1, non-transport-1 for a total of 6. Accept with regrets Bill Bernhjelm's resignation (retirement) as of January 2, 2020. Clerk to write a thank-you to Bill for his dedicated service. Lynn Remington, Dalton Wake, Connie Pollack, Cindy Thompson attending EMR training in Crosby, should be done 1/27/20.

2020 CLT Reorganization: (see separate document)

NOMINATION BY SKJOLSVIK OF LLOYD THYEN AS CHAIR 2020. ALL IN FAVOR. NOMINATION CARRIED. NOMINATION BY THYEN OF MARK SKJOLSVIK AS VICE-CHAIR 2020. ALL IN FAVOR. NOMINATION CARRIED.

MOTION BENNINGTON, 2ND SKJOLSVIK TO RAISE CLERK'S MONTHLY INTERNET REIMBURSEMENT TO \$50 DUE TO COST ETC PHONE/INTERNET BUNDLE PACKAGE REQUIREMENT. ALL IN FAVOR. MOTION CARRIED.

Board did not look at Bill Dalluhn wages review in June 2019. MOTION BENNINGTON, 2ND DONNAY TO INCREASE BILL DALLUHN WAGE TO \$17.50/HR. ALL IN FAVOR. MOTION CARRIED.

MOTION DONNAY, 2ND GLASS TO NOT INCREASE BOB NAGLE SALARY AT THIS TIME AS HE WAS JUST HIRED. ALL IN FAVOR. MOTION CARRIED.

MOTION GLASS, 2ND BENNINGTON TO INCREASE CRAIG BALVIN WAGE TO \$21.00/HR. ALL IN FAVOR. MOTION CARRIED.

MOTION THYEN, 2ND BENNINGTON TO INCREASE CLERK, TREASURER, MAINTENANCE WORKERS WAGES BY 3%. ALL IN FAVOR. MOTION CARRIED.

MOTION SKJOLSVIK, 2ND GLASS TO ADOPT RESOLUTION 2020-2 AUTHORIZING CONTRACT WITH INTERESTED OFFICER, LLOYD THYEN. THYEN ABSTAINED DUE TO FINANCIAL INTEREST. MOTION CARRIED UNANIMOUSLY.

MOTION THYEN, 2ND DONNAY TO ADOPT RESOLUTION 2020-3 AUTHORIZING CONTRACT WITH INTERESTED OFFICER, MARK SKJOLSVIK. SKJOLSVIK ABSTAINED DUE TO FINANCIAL INTEREST. MOTION CARRIED UNANIMOUSLY.

MOTION BENNINGTON, 2ND THYEN TO ADOPT RESOLUTION 2020-4 AUTHORIZING CONTRACT WITH INTERESTED OFFICER, TIM DONNAY. DONNAY ABSTAINED DUE TO FINANCIAL INTEREST. MOTION CARRIED UNANIMOUSLY.

MOTION DONNAY, 2ND BENNINGTON TO ADOPT RESOLUTION 2020-5 AUTHORIZING CONTRACT WITH INTERESTED OFFICER, CONNIE GLASS. GLASS ABSTAINED DUE TO FINANCIAL INTEREST. MOTION CARRIED UNANIMOUSLY.

MOTION GLASS, 2ND SKJOLSVIK TO ADOPT RESOLUTION 2020-6 AUTHORIZING CONTRACT WITH INTERESTED OFFICER, PAT BENNINGTON. BENNINGTON ABSTAINED DUE TO FINANCIAL INTEREST. MOTION CARRIED UNANIMOUSLY.

MOTION THYEN, 2ND SKJOLSVIK TO APPROVE 2020 REORGANIZATION AGENDA WITH ABOVE CHANGES. ALL IN FAVOR. MOTION CARRIED.

Board states that Nick Usherwood's performance has been exceptional, as well as Clerk, Treasurer and other Maintenance workers, including board members - it's a fine team. Residents, including Senior Group stated Townhall looks great and thankful for new sound system.

MOTION THYEN, 2ND BENNINGTON TO ADOPT REVISED CLT EMPLOYEE POLICY. ALL IN FAVOR. MOTION CARRIED.

MOTION BENNINGTON, 2ND DONNAY TO ADOPT REVISED CLT SNOWPLOWING POLICY. ALL IN FAVOR. MOTION CARRIED.

Regarding Citizen Recognition Board, would like to have Outing Community groups such as Outing Seniors, CLVFD, OQR, churches, Emily/Outing Chamber, ATV Club, etc. provide representatives to recommend names with Glass as Board representative. Thyen to contact groups.

Beulah Township would like snowplowing added to Maintenance Agreement in case work is asked to be done. MOTION BENNINGTON, 2ND GLASS TO ADOPT REVISED BEULAH TOWNSHIP ROAD MAINTENANCE AGREEMENT. ALL IN FAVOR. MOTION CARRIED. Clerk to send signed copy to Beulah clerk for signatures.

Road and Equipment Report: grader had its yearly service, cutting edges on grader were replaced, 2 new tires on dump truck, replaced hydraulic Ram on dump truck, water heater replace at shop. MOTION BENNINGTON, 2ND SKJOLSVIK TO PURCHASE SPARTAN ARTICULATING BRUSH CUTTER ATTACHMENT 17-30 GPM FOR SKID STEER, COST NOT TO EXCEED \$10,000. ALL IN FAVOR. MOTION CARRIED. A Cut Above has completed 45 out of 80 contracted hours before today of clearing including Muchow and Coontail Dr. A property owner would like some wood for his use. Board agrees to allow dead, laying down trees in right-of-way to be taken.

MOTION THYEN, 2ND BENNINGTON TO PAY HONSA SURVEYING AND ACCEPT KRYSTLE BLOCH, P.E. REPORT ON CROOKED LAKE ROAD SIGN INVENTORY. ALL IN FAVOR. MOTION CARRIED.

Regarding Daggett Brook Culvert on Longwood P.t Rd., we were given a link to a site to put in data and get assigned a bridge number. Usherwood has done this and is looking for Board review. Next step is to contact a bridge consulting firm to look at this. May be some funding available through watershed.

MOTION THYEN, 2ND SKJOLSVIK TO AUTHORIZE TREASURER TO MOVE FUNDS FROM GENERAL FUND- \$2500 TO PARK, \$15000 TO AIS AND \$12,000 EMERGENCY. ALL IN FAVOR. MOTION CARRIED.

MOTION THYEN, 2ND BENNINGTON TO ADOPT RESOLUTION 2020-01 ACCEPTING A DONATION FROM EMILY FIRE DEPT RELIEF FUND TO CLVFD EQUIPMENT FUND. ALL IN FAVOR. MOTION CARRIED.

Citizen Report: A. Switzer thanked Usherwood for nice job of plowing, asked for larger turnarounds to get his equipment unloaded. Usherwood discussed CLT policy and worker's schedules. Will be in communication.

Supervisor Reports: BENNINGTON-Fehrs Rd. beaver dam needs to be taken out delicately. Kirk Titus, Cass Cty. Land Dept., has given permission since it is county land. Usherwood/Bennington to get permission in writing along with DNR Conservation Officer coordination. DONNAY- MOTION DONNAY, 2ND THYEN TO DONATE OLD SOUND SYSTEM TO EMILY WESLEYAN CHURCH. ALL IN FAVOR. MOTION CARRIED. GLASS- to meet with Usherwood next week to finalize FEMA paperwork. Clean-up day June 13, 2020. SKJOLSVIK-able to attend next quarterly management meeting 01/28 @ 1PM. THYEN- Board of Audit will take place during February Board meeting. Enbridge asking for land use, some permits not secured - MOTION THYEN, 2ND SKJOLSVIK TO DECLINE OPPORTUNITY TO RECONSIDER SIGNNING ENBRIDGE LAND USE AGREEMENT. ALL IN FAVOR. MOTION CARRIED.

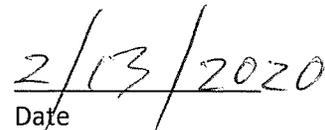
Clerk Report: No suggestions for MAT letter asking what topics we'd like at short courses. Possibility of Webinars. Datzman to be March Presidential Primary Head Judge.

MOTION SKJOLSVIK, 2ND GLASS TO AUTHORIZE CLAIMS #18225-18248, CHECK #18852-18875 IN THE AMOUNT OF \$32,176.61 FOLLOWING JANUARY MEETING AND PAYROLL CHECKS #18840-18851 IN THE AMOUNT OF \$6,664.84, ACH308 TO IRS - \$1,556.79, ACH309 TO PERA - \$1,058.22, AND ACH307 MN STATE TAX QUARTERLY- \$809.26. ALL IN FAVOR. MOTION CARRIED.

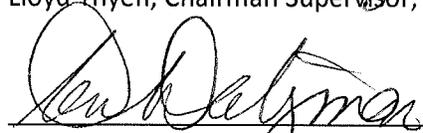
MOTION BENNINGTON, 2ND GLASS TO ADJOURN AT 9:15PM. ALL IN FAVOR. MOTION CARRIED.



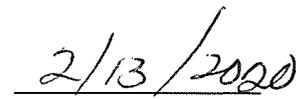
Lloyd Thyen, Chairman Supervisor, Crooked Lake Township



Date



Terri Datzman, Clerk, Crooked Lake Township



Date