

Approved Minutes

CROOKED LAKE TOWN BOARD MONTHLY MEETING MINUTES – May 13, 2020

The meeting was called to order at 6PM and The Pledge of Allegiance was given.

Members present: Lloyd Thyen, Connie Glass, Pat Bennington, Mark Skjolsvik, Tim Donnay, LeAnn Werner, and Terri Datzman.

Citizens present: Jim Thielen, David Thompson

Visitors present: Leanne Golley, Enbridge, Todd Golley

Note: Meeting is being recorded and retained by the Clerk for preparation of minutes and will be deleted.

MOTION GLASS, 2ND DONNAY TO ACCEPT 03/12/20 BOARD MEETING AND LBAE 04/21/20 MINUTES. ALL IN FAVOR. MOTION CARRIED.

Treasurer Report: APRIL: Beginning balance \$334,550.48 plus receipts \$2,813.09 – disbursements \$22,011.90 (outstanding checks \$3,300.48) = ending balance \$318,652.15, which balances to the bank. Mn unemployment tax charged us \$1,650.00 to amend quarterly reports adding firefighters, 1st Responders, clerk and treasurer, but waived all fees. Fire Dept. CD #3002630 matures on 4/14/20 and has paperwork for signatures for withdrawal and to place into major equipment fund. Check for MATIT short course, which was postponed indefinitely due to COVID-19 was voided. MAY: Beginning balance \$315,351.67 plus receipts \$15,042.71 – disbursements \$30,997.35 (outstanding checks \$1,735.75) = ending balance \$301,132.78, which balances to the bank. A firefighter, past supervisor and current supervisor applied for MN unemployment, an appeal was filed for firefighter, after already being billed \$13.58 which will be refunded. The supervisors, being elected are exempt and did not earn sufficient wages.

CLVFD Report: Growler tanks, pump, hose reel, and roof will be done by Friday, the trailer for our search and rescue rig was donated to the Fire Department from Fifty Lakes, received a grant from Enbridge for the Growler \$7500, MN State we received 59 masks, and approximately 30 ear savers, received 20 PPE kits from the Fire Chiefs Association, and 1st responders put together PPE kits for the fire fighters, Thank You OQR! We plan on resuming business and relief association meetings in June. Starting with Officers and trustees only (10 or less personnel). Training: online training seminars, Incidents: medical -3, fire -1. MOTION SKJOLSVIK, 2ND BENNINGTON TO APPROVE PURCHASE OF LIGHTS, TOOLS, DECALS AND ACCESSORIES FOR GROWLER AT A COST NOT TO EXCEED \$2500.00, AND PAINT AND BODY WORK FOR GROWLER AT A COST NOT TO EXCEED \$5,000. ALL IN FAVOR. MOTION CARRIED.

OQR Report: March calls: medical-4, trauma-1, difficulty breathing-1 for a total of 6. March training consisted of training new 1st Responders on equipment, radios and procedures. All EMS personnel and fire were outfitted with PPE masks donated by Terri's sister & Cass County and face shields donated by Terri's daughter. April calls: medical-2, fire support-1, lift assist-1 for a total of 4. Central EMS offered a grant for Chief Datzman taking an ODMAP training. OQR received \$609.40 from Central EMS for doing so. MOTION SKJOLSVIK, 2ND BENNINGTON TO PURCHASE STOKES PATIENT TRANSPORT BASKET COST NOT TO EXCEED \$1100.00. ALL IN FAVOR. MOTION CARRIED.

MOTION THYEN, 2ND DONNAY ADD FEHRS RD PORTION TO ADD EXHIBIT #A OF OUR AGREEMENT WITH ENBRIDGE. ALL IN FAVOR. MOTION CARRIED.

Due to the unknown of covid-19 pandemic affecting elections this fall with discussion on absentee ballot vs. mail-in, MOTION THYEN, 2ND GLASS TO ADOPT RESOLUTION 2020-11 ESTABLISHING MAIL BALLOT AUG. 11, NOV. 3, 2020 ELECTIONS. VOTING YES: THYEN, SKJOLSVIK, GLASS, BENNINGTON. VOTING NO: DONNAY. MOTION CARRIED.

MOTION SKJOLSVIK, 2ND BENNINGTON TO ADOPT RESOLUTION 2020-12 ACCEPTING ENBRIDGE GRANT \$7500.00 TOWARD GROWLER EQUIPMENT. ALL IN FAVOR. MOTION CARRIED.

Received quotes for 2020 gravel hauling from Moritz in the amount of \$58,551 and from Swenson in the amount of \$41,109.67. MOTION BENNINGTON, 2ND SKJOLSVIK TO ACCEPT QUOTE FROM SWENSON. ALL IN FAVOR. MOTION CARRIED.

Due to the unknown of covid-19 pandemic affecting the ability to order and spray calcium chloride on town roads, and the ATV club lack of funds to contribute, and that Fehrs Rd. is getting class 5 after spray would occur, and that after years of application, there is still chemical on the roads, MOTION GLASS, 2ND THYEN TO NOT SPRAY CALCIUM CHLORIDE ON ROADS THE SUMMER OF 2020. ALL IN FAVOR. MOTION CARRIED.

Due to the concern of covid-19 affecting workers handling people's property MOTION GLASS, 2ND SKJOLSVIK TO CANCEL HOLDING CROOKED LAKE CLEAN UP DAY 2020. ALL IN FAVOR. MOTION CARRIED. MOTION SKJOLSVIK, 2ND THYEN TO PLACE AN AD IN NORTHLAND PRESS AND PINE CONE PRESS CITIZEN ANNOUNCING THAT CROOKED LAKE CLEAN UP DAY 2020 IS CANCELED. ALL IN FAVOR. MOTION CARRIED.

Employee Job Descriptions taken up in June.

MOTION THYEN, 2ND GLASS TO CONTRACT WITH EACH OF THE FOLLOWING SERVICE ORGANIZATIONS: (1)FIRST CALL 211, (2)CRISIS LINE AND REFERRAL SERVICE, (3)LAKES AREA DIVE TEAM, (4)SUPPORT WITHIN REACH, (5)FAITH IN ACTION FOR CASS COUNTY AND (6)NORTHLAND FAMILY CENTER IN THE AMOUNT OF \$250.00 EACH IF CERTIFICATE OF INSURANCE AND CONTRACT FOR SERVICES IS SIGNED. ALL IN FAVOR. MOTION CARRIED.

Since our library is a 501C3, we are able to contract with Outing Volunteer Library Board. MOTION THYEN, 2ND DONNAY TO DISCUSS SETTING UP A CONTRACT WITH OUTING VOLUNTEER LIBRARY BOARD FOR SERVICES. ALL IN FAVOR. MOTION CARRIED.

Sourcewell is looking into other siren options that will be compatible with Cass County system which will be less than the \$50,000 price we received.

Recognition Board taken up in June.

Culvert on Longwood Pt. Rd. will be inspected late June. Shouldn't cost township more than \$10,000, as anything over that amount is reimbursed.

Road and Equipment Report: need a roller packer for back of grader - MOTION BENNINGTON, 2ND SKJOLSVIK TO PURCHASE A ROLLER/PACKER INCLUDING HYDRAULICS, PRICE NOT TO EXCEED \$20,000. ALL IN FAVOR. MOTION CARRIED. Asked for trucking quotes for class 5, met with homeowner on Longwood Pt. regarding driveway culvert-homeowner to install, Fixed sink hole Sunset Hill Rd., met with homeowner on Sunset Hill Rd. with berm idea to help with water issues, Culverts received in amount of \$3000., Balvin had DOT test, met with landscaper at 5765 Fehrs Dr., CLT will install culvert at location due to washout, sinkhole on So. Lawrence Lk. Rd., Dan Switzer is maintaining beaver dam on Fehrs Rd., met with Eastburn Rd. homeowner regarding driveway water issue – will try to fix when grading, replaced springs on dump truck, lots of spring maintenance on roads, replaced hydraulic hose on skid steer, cleaned up tree debris on roads, marked road signs to be removed, working on removal, beavers are back on So. Lawrence 1st culvert. Recommend Terry Usherwood be hired part time to assist maintenance. MOTION BENNINGTON, 2ND GLASS TO HIRE TERRY USHERWOOD AS PART TIME EMPLOYEE AT \$20 PER HOUR PLUS CELL PHONE REIMBURSEMENT AT \$40 MONTH EFFECTIVE 05/13/20. ALL IN FAVOR. MOTION CARRIED.

Supervisor Reports: GLASS- citizen interested in group playing bean bag toss at Luschers, board recommends it's ok as long as not exclusive to other's recreation. DONNAY- 2020 Inspection of Buildings and Grounds complete and on file, MOTION DONNAY, 2ND BENNINGTON TO HIRE ZIEGLER CAT TO MAKE OPERATIONAL OUR EMERGENCY SERVICES BACKUP GENERATOR FOR A COST NOT TO EXCEED \$2500.00. ALL IN FAVOR. MOTION CARRIED. Discussion on step up of concrete at town docks, MOTION THYEN, 2ND BENNINGTON TO ALLOW BRIANS OLDS AND KIRK SMITH TO PLACE A DOCK SECTION ELIMINATING STEP AT TOWN DOCK FOR A COST NOT TO EXCEED \$1000.00. ALL IN FAVOR. MOTION CARRIED.

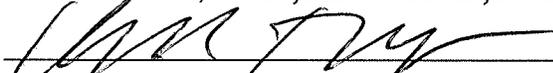
Clerk Report: received thanks from Cass Cty. Historical Society. MAT Spring Short Courses canceled, check voided, Cass County property tax relief will be affecting our payment, workers comp file terminated on firefighter

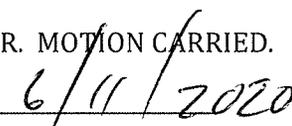
MOTION SKJOLSVIK, 2ND GLASS TO AUTHORIZE MARCH CLAIMS #18302-18305, CHECK #18959-18962 IN THE AMOUNT OF \$1,231.59, WHICH WERE APPROVED AT MARCH MEETING

AND TO AUTHORIZE APRIL CLAIMS #18306-18327, CHECK #18974-18995 IN THE AMOUNT OF \$13,452.41, AND PAYROLL CHECKS #18963-18973 IN THE AMOUNT OF \$7,236.32 PROCESSED AND HANDED OUT 4/9/20, ACH317 TO IRS - \$1,833.11, ACH318 TO PERA - \$1,237.20 AND ACH319 TO MN STATE - \$220.04,

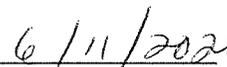
AND TO AUTHORIZE MAY CLAIMS #18328-18353, CHECK #19007-19032 IN THE AMOUNT OF \$14,201.54, AND PAYROLL CHECKS #18998-19006 IN THE AMOUNT OF \$8,663.29 PROCESSED AND HANDED OUT 5/8/20, ACH321 TO IRS - \$2,389.60, ACH322 TO PERA - \$1,532.29. ALL IN FAVOR. MOTION CARRIED.

MOTION GLASS, 2ND SKJOLSVIK TO ADJOURN AT 8:13PM. ALL IN FAVOR. MOTION CARRIED.


Lloyd Thyen, Chairman Supervisor, Crooked Lake Township


Date


Terri Datzman, Clerk, Crooked Lake Township


Date