

CROOKED LAKE TOWN BOARD MONTHLY MEETING FEBRUARY 12, 2015

The meeting was called to order and The Pledge of Allegiance was given.

Members present: Lloyd Thyen, Dave Schaumburg, Mark Skjolsvik, Connie Glass, Pat Bennington, Glenn Mechelke, Pat Faul and Kim Hughes (Deputy Clerk).

MOTION SCHAUMBURG 2ND SKJOLSVIK TO APPROVE THE JANUARY 8, 2015 MINUTES. All in favor. Motion carried.

The Treasurer's report was given. The checkbook balance is \$230,475.34.

Carol Pierce was present representing the Library Board. She presented a drawing of the design of the sign the Library Board would like to purchase for the building.

MOTION THYEN 2ND SKJOLSVIK TO APPROVE THE LIBRARY BOARD'S SIGN DESIGN AS PRESENTED. All in favor. Motion carried.

The Lion's sign on the building was discussed.

Fire Chief Rolf was present to present the 2016 proposed Fire Department Budget. The only increase is \$500.00 for utilities which represents a 3% projected increase by Crow Wing Power. The total proposed budget for 2016 is \$85,000.00. He also reported that a Homeland Security warning had been received regarding the Measles. He would like a resolution to increase the fire department pension to \$1000.00 per year.

MOTION SKJOLSVIK 2ND BENNINGTON TO INCREASE THE FIRE FIGHTER PENSION FROM \$750.00 TO \$1000.00 PER YEAR. All in favor. Motion carried.

There are 3 people waiting to attend Fire Fighter One. State Money should become available to pay for this.

The Internet speed at the Fire Hall was discussed. Thyen will check into prices for faster speeds.

Rolf reported on various projects being worked on at the Fire Hall.

Maintenance needed on the backhoe was discussed.

MOTION SCHAUMBURG 2ND SKJOLSVIK TO SPEND NOT MORE THAN \$2000.00 INCLUDING LABOR AND PARTS FOR BACKHOE REPAIR. All in favor. Motion carried.

Schaumburg held a safety meeting with Nick and Ben on 1/9/2015.

A complaint was received regarding the use of the light bar on the plow truck when on Highway 6. A request was received not to block the Church sign with snow.

The sanding and plowing policy was discussed regarding complaints about icy roads. Culverts are being checked 1-2 times per week. Various equipment repairs were discussed.

The Chevy shop truck was discussed.

MOTION SCHAUMBURG 2ND THYEN TO SPEND NO MORE THAN \$600.00 TO REPAIR AND DOT THE CHEVY SHOP TRUCK. All in favor. Motion carried.

MOTION SCHAUMBURG 2ND SKJOLSVIK TO PURCHASE A NEW SET OF TEETH FOR THE GRADER NOT TO EXCEED \$1000.00. All in favor. Motion carried.

Class 5 was discussed.

The Paperwork is coming to join the consortium for mandated drug-testing policy. The cost will be \$100.00 to join and \$50.00 per employee for testing.

Brushing continues on Longwood Point Road. There was a report of 2 damaged mail boxes.

Discussed Ben missing his scheduled Class A test. He has a date of March 3rd set up to take the test which will be beyond his 30 day extension. The need for an air brake endorsement for operating the plow truck was discussed.

MOTION THYEN 2ND BENNINGTON TO EXTEND BEN'S DATE FOR 30 DAYS AND IF NOT COMPLETED THE HIRING ACTION WILL BE REEVALUATED. All in favor. Motion carried.

Discussed Nick being out of town and upon return needing to sand roads. The need for an employee policy regarding overtime was discussed.

MOTION SCHAUMBURG 2ND GLASS TO PAY NICK FOR HIS 40 HOURS BY GIVING HIM 1 1/2 HOURS COMP TIME FOR TIME WORKED ON JANUARY 29, 2015. All in favor. Motion carried.

An employee policy was discussed. Everyone should try and have their input to Connie for the March meeting. The need for a special meeting to get the employee policy finalized was discussed.

Thyen gave an AIS program update. The decontamination unit has been ordered. The DNR bill for inspectors has been received and reimbursement received from RALALA.

MOTION THYEN 2ND SKJOLSVIK TO APPROVE THE AIS COMMITTEE TO APPLY FOR THE PUBLIC AWARENESS GRANT FROM THE DNR IN THE AMOUNT OF \$2850.00. All in favor. Motion carried.

A letter received from John Ruff regarding damages he was billed for on Zier's Road was discussed. Thyen called him to let him know the letter was received. He is willing to attend a board meeting in the future for discussion on the matter.

The Board of Audit was conducted. The Town Board members audited the Treasurer and Clerk records.

The need to request additional funds at the Annual meeting was discussed. The cost of maintaining roads and class 5 were discussed.

MOTION SCHAUMBURG 2ND THYEN TO RECOMMEND \$167,200.00 FOR R&B, \$127,000.00 FOR GENERAL FUND AND \$85,000.00 FOR FIRE FUND FOR A TOTAL OF \$379,200.00 WHICH IS A 4.18% TOTAL INCREASE FROM LAST YEAR. All in favor. Motion carried.

New park equipment was discussed.

Schaumburg recommended that the residents be asked to authorize township employees to help with celebration events and to authorize township funds be used for retiring officials events.

Skjolsvik informed the board that he will not be at the next board meeting or the annual meeting.

Bennington talked to Rod and got a box from him that contained things from various projects. He also got the key for the canister station from him. Schaumburg will have additional copies of keys made that are needed.

The township ordinance and resolution book was discussed.

Schaumburg opened and closed the park privy for the fishing contest. Dunbar will handle the park privy in 2015 as agreed on by Al's Sewer and Dunbar.

The informational meeting with Enbridge and Friends of the Headwaters went very well. 47 people signed in at the meeting. All parties were thanked for attending as well as Cass County Officers.

A letter received from Dell Erickson regarding a road issue on Peninsula Road was discussed. He will talk to us in the spring.

The water report was good.

Beulah Township's Monthly Board and Annual Meeting were discussed in regards to being held at the CLT Hall.

Letters received for donation requests were tabled until after the Annual Meeting.

Thyen has given Schaumburg the password for the brainerd.net email account.

The clerk reported that all reports and information due MAT and Cass County have been sent in.

The notices to be published for the Annual Meeting and the Equalization Meeting have been sent to the local paper.

The need to get Insurance coverage information from people doing work for the township was discussed.

The Clerk will draft the agenda for the Annual Meeting.

Copies of the Road Report are needed at the Annual Meeting.

The need for a phone in both the maintenance building and the Fire Hall was discussed and tabled until the next meeting.

MOTION SKJOLSVIK 2ND THYEN TO PAY WARRANTS #16098-16141. All in favor. Motion carried.

MOTION SKJOLSVIK 2ND THYEN TO ADJOURN. All in favor. Motion carried.

Kim Hughes, Deputy Clerk