

(Unapproved Minutes)

CROOKED LAKE TOWN BOARD MONTHLY MEETING SEPTEMBER 10, 2015

The meeting was called to order and The Pledge of Allegiance was given.

Members present: Lloyd Thyen, Dave Schaumburg, Connie Glass, Pat Bennington, Mark Skjolsvik, Cindy Miller (Deputy Treasurer), Kim Hughes (Deputy Clerk) and Pat Faul. Absent: Glenn Mechelke.

MOTION SKJOLSVIK 2ND BENNINGTON TO APPROVE THE AUGUST 13, 2015 MINUTES WITH TWO CORRECTIONS. THE DAMAGE BY THE TRI CITY TRUCKS WAS NOT ON COUNTY ROAD 58, IT WAS AT LUSCHERS PARK AND QUOTES WILL BE RECEIVED FOR THE HAULING OF CLASS 5, NOT BIDS. All in favor. Motion carried.

MOTION SCHAUMBURG TO APPROVE THE AUGUST 13, 2015 MINUTES REGARDING THE PARAGRAPH ON THE BOTTOM OF PAGE TWO AND TOP OF PAGE 3 WITH THE FOLLOWING CORRECTIONS: 3RD SENTENCE TO READ ROAD SUPERVISOR BENNINGTON STATED AT THE JULY 9TH BOARD MEETING THAT CLT LOST THE COUNTY CONTRACT. 4TH SENTENCE CHANGE THE WORD MISCOMMUNICATION TO ISSUE. 11TH SENTENCE CHANGE NICK, PAT TO ROAD SUPERVISOR. Motion failed due to a lack of a 2nd.

MOTION SCHAUMBURG 2ND MARK TO APPROVE THE AUGUST 13, 2015 MINUTES REGARDING THE PARAGRAPH ON THE BOTTOM OF PAGE TWO AND TOP OF PAGE 3 WITH THE FOLLOWING CORRECTIONS: 11TH SENTENCE CHANGE NICK TO EMPLOYEE AND PAT TO ROAD SUPERVISOR. All in favor. Motion carried.

The August 13, 2015 minutes are approved as corrected by Motion #1 and Motion #2.

The Treasurer's report was given. The checkbook balance is \$256,572.75.

Deputy Treasurer Miller stated that she had an incident to report. She has talked to the MAT Attorney regarding this. There has been a violation of the Employee Policy regarding the use of the Township Debit card in the amount of \$57.01.

MOTION SCHAUMBURG 2ND SKJOLSVIK TO CLOSE THE MEETING TO DISCUSS THE ALLEGATION OF A VIOLATION OF THE EMPLOYEE POLICY WHICH COMES UNDER 13D.05 SUB DIV 2B. Schaumburg yes, Skjolsvik yes, Bennington no, Thyen no, Glass no. Motion failed.

There was discussion regarding the employee's time card, the alleged violation, township policies and internal control. The amount has been reimbursed by the employee.

The need for a special meeting regarding the issue was discussed.

MOTION THYEN 2ND SKJOLSVIK TO TABLE THE ISSUE OF THE ALLEGED VIOLATION UNTIL THE OCTOBER MONTHLY MEETING AT WHICH TIME THERE WILL BE AN IMMEDIATE DISCUSSION AS TO WHETHER A CLOSED MEETING IS NEEDED AND IF SO DETERMINED, TAKE PLACE GIVING THE

EMPLOYEE THE OPPORTUNITY TO APPEAR AND EXPLAIN. Thyen yes, Glass yes, Bennington yes, Skjolsvik yes, Schaumburg no. Motion carried.

Bennington will notify the employee to be present at the October Meeting.

The cost of employees driving to Brainerd to pick up miscellaneous supplies was discussed. The issue will be brought up at the October meeting and discussed with employees.

The pedestrian crossing sign has been placed on Highway 6.

MOTION BENNINGTON 2ND SCHAUMBURG TO PURCHASE 2 LOADS OF CRUSHED CONCRETE FOR USE ON BROOKSIDE PASS AT A COST OF \$550.00. All in favor. Motion carried.

The roads that have been disked were discussed.

New teeth are needed for the grader.

MOTION BENNINGTON 2ND SKJOLSVIK TO PURCHASE 150 TEETH FOR THE GRADER TO HAVE IN STOCK NOT TO EXCEED \$1300.00. All in favor. Motion carried.

Equipment repairs were discussed. The lawn mower is still working but will need to be replaced.

Quotes were received from 5 contractors for Class 5 hauling. The lowest quote from Swenson Aggregate in the amount of \$38,840.00 was accepted and signed. All 5 quotes will be on file with the minutes. The hauling will start on Monday and take approximately 1 week. All the Class 5 needed was able to be obtained from Cass County.

Deputy Treasurer Miller reported on the ongoing IRS issue from 2011. A certified/return receipt letter was sent to the IRS telling them that the issue would be brought to the board and resolved by October 31st. She recommends hiring an accountant. They have not indicated what is owed but it involves discrepancies on W2's and 941's for two employees.

MOTION SCHAUMBURG 2ND SKJOLSVIK TO SPEND UP TO \$300.00 TO HIRE A CPA TO GET THE IRS ISSUE RESOLVED. All in favor. Motion carried.

The Treasurer and Deputy Treasurer will work together with the CPA. The township had previously responded and had been waiting for IRS communication.

MOTION THYEN 2ND BENNINGTON TO ACCEPT THE DONATION FROM THE CHAMBER TO PAY THE ATV CLUB FOR THE PAVING OF DRIVEWAY APPROACHES ON THE STATE HIGHWAY 6 TRAIL. All in favor. Motion carried.

Thyen gave an AIS report. Ed Evans has resigned as Chairman and Bob Holman has been elected the new Chairman. ACCL sent an invitation to the AIS Committee to give a 10 minute presentation on September 25th at the Hackensack Senior Center 9:30 am. Bob Holman will give the presentation. The committee would like to send out letters to property owners on

Wood, Levitt, Smokey Hollow and Mule Lakes regarding. It was suggested that letters also be sent to Andrus Lake property owners.

Thyen advised the board of dates of absence from the area.

MOTION THYEN 2ND SKJOLSVIK TO AUTHORIZE THE AIS COMMITTEE TO SEND OUT LETTERS AND SPEND UP TO \$500.00. All in favor. Motion carried.

MOTION THYEN 2ND SKJOLSVIK TO APPROVE THE FIRE DEPARTMENT EXPENDITURE OF \$2000.00 FOR WILD FIRE EQUIPMENT AND ACCEPT THE MATCHING GRANT BY THE STATE. All in favor. Motion carried.

Skjolsvik will not be at the October meeting due to a medical situation.

Bennington reported that there are some dead trees that need to be taken down in the township dock area. Some clean-up was done and RALALA should be notified of any future projects being done in this area. Thyen will contact them and discuss the fall burn.

The water run off on Wisconsin Street was discussed.

The motion regarding paying \$20.00/month for employee cell phones was discussed. Revisiting this motion was tabled until next month.

MOTION SCHAUMBURG 2ND BENNINGTON TO HAVE ONE FROSTLESS FAUCET AND ONE HOSE BIB INSTALLED ON THE TOWN HALL FOR A COST NOT TO EXCEED \$600.00. All in favor. Motion carried.

Electrical work in the Library was discussed. Schaumburg will meet with Dave Olson regarding adding another outlet on the back wall.

MOTION SCHAUMBURG 2ND SKJOLSVIK TO HAVE THE CARPET CLEANED IN THE CONFERENCE ROOM AT THE FIRE HALL AND THE TOWN HALL FOR A COST NOT TO EXCEED \$500.00. All in favor. Motion carried.

The carpets will be cleaned 9-16-15 and will need 4 to 5 hours of dry time.

Schaumburg talked to Tri City about paving the parking lot. They are too busy this year but would be interested in giving a quote for next year.

The cracks that are in the parking lot need to be repaired to save what is already there.

A1 completed the staining and power washing of the town hall. They also did the stairs on the west and east side.

The power panel for the I-Lid needs to be moved at Lusher Park.

There are two variance requests on the table at the Fire Hall if anyone wants to look at them. One is on Washburn Lake and the other Lawrence Lake.

Vic Stanchfield was present to discuss short term rentals in the township. Crooked Lake does not have anything to do with zoning. He would have to contact the County. He also expressed his concern with private boat launches on lakes.

The pipeline was discussed. Crooked Lake has done all they can do regarding this.

When examining the warrants there were questions regarding mileage claims by township officials. Carpooling to various meetings was recommended.

MOTION SKJOLSVIK 2ND BENNINGTON TO PAY WARRANTS #16426-16457. All in favor. Motion carried.

MOTION THYEN 2ND SKJOLSVIK TO ADJOURN. All in favor. Motion carried.

Kim Hughes Deputy Clerk.