

(Unapproved Minutes)

CROOKED LAKE TOWN BOARD MONTHLY MINUTES APRIL 12, 2017

The meeting was called to order at 5:00 PM at the location of South Street for the purpose of viewing all of North Street, all of South Street and all of West Street, as dedicated in the PLAT OF ROOSEVELT SOO which have been petitioned to be vacated.

Members present: Lloyd Thyen, Pat Bennington, Mark Skjolsvik, Dave Schaumburg and Kim Hughes. Absent: Connie Glass

Also present was the MATIT assigned attorney for the township, Ken Bayliss, who stated that this part of the meeting was for viewing purposes only.

The attorney for the petitioners, Kurt Porter, was late and the viewing proceeded at 5:15 without him.

Upon completion of viewing all of the described roads, the following motion was made.

MOTION SKJOLSVIK 2<sup>ND</sup> BENNINGTON TO RECESS AT 5:50 PM UNTIL AFTER THE PUBLIC HEARING. All in favor. Motion carried.

The meeting was reconvened at 7:11PM following the Public Hearing regarding the road vacation petition.

Connie Glass and Traci Groninga were present for the continuation of the meeting along with all the previous members present.

Four quotes for the hauling of Class 5 were received as follows: Anderson Brothers \$71,782.00, Rice Contracting \$52,606.49, Schrupp Excavating, \$46,871.40 and Swenson Aggregate \$37,298.45.

The date provided on the quote sheets was discussed. The original sheets stated April 13<sup>th</sup> as the final date for submission but revised sheets were sent out with the correct date of April 12<sup>th</sup>.

MOTION BENNINGTON 2<sup>ND</sup> GLASS TO HAVE SWENSON AGGREGATE DO THE HAULING OF CLASS 5 WITH A QUOTE OF \$37,298.45. All in favor. Motion carried.

Three requests for donations were received. Organizations that requested money last year were discussed.

MOTION THYEN 2<sup>ND</sup> SKJOLSVIK TO ENTER INTO SERVICE CONTRACTS IN THE AMOUNT OF \$250.00 EACH FOR THE FOLLOWING: FAITH IN ACTION, CRISIS LINE AND REFERRAL SERVICE AND SUPPORT WITHIN REACH. All in favor. Motion carried.

The Treasurer reported that she is still working on getting all the records correct and up to date. The checking account balance is \$388,000.00.

MOTION SKJOLSVIK 2<sup>ND</sup> BENNINGTON TO APPROVE THE MARCH 9, 2017 MINUTES. All in favor. Motion carried.

Nick will be emailing the information needed to file a claim for the broken window on the tractor. Clerk will contact MAT.

The Treasurer situation, due to the passing of Pat Faul , was discussed and tabled. Traci Groninga has been appointed interim Treasurer until a new Treasurer is appointed. CTAS training for Traci was discussed.

The need to appoint a deputy treasurer was discussed.

The steaming of culverts was discussed.

Nick was called to look at Fehrs Road #2 culvert. He put up safety cones, did a temporary fix the next morning and contacted Thunder Lake Township.

Culvert #5 on Woods Bay and culvert #3 on Roosevelt Shores were replaced.

Class 5 was hauled to Longwood Point, Sunset Hill and Leavitt for road maintenance.

The new tires are now on the Grader with one spare on a rim and 2 extra.

The new truck was picked up.

Equipment maintenance was discussed.

Craig Balvin has taken his drug test,

Nick and Craig attended the DOT seminar.

Bennington reported that Craig Balvin has been training on the grader and is doing an overall good job.

The hauling of Class 5 and the Calcium Chloride Treatment was discussed.

The continuation of clean up on the roads was discussed.

The Legal Short Course on April 20<sup>th</sup> was discussed.

MOTION SKJOLSVIK 2<sup>ND</sup> GLASS TO PAY FOR THE REGISTRATION, MILEAGE AND ATTENDANCE OF LLOYD THYEN FOR THE LEGAL SHORT COURSE ON APRIL 20<sup>TH</sup>. All in favor. Motion carried.

Clean-Up Day on June 10<sup>th</sup> was discussed. Residents are being asked to separate items to make things go smoother. Help is needed and the rate of pay was discussed.

MOTION GLASS 2<sup>ND</sup> THYEN TO PAY ANYONE WHO WORKS FOR CLEAN-UP DAY \$20.00/HOUR UNLESS THEY ARE AN EMPLOYEE THAT MAKES MORE THAN \$20.00/HOUR. All in favor. Motion carried.

Employees should not work at clean-up day if it puts them into overtime.

Glass will do all the hiring for the clean-up day.

The Calcium Chloride treatment was discussed in regards to cost and the amount to charge property owners.

MOTION SCHAUMBURG 2<sup>ND</sup> THYEN TO CHARGE \$1.00 PER GALLON TO PROPERTY OWNERS FOR THE 2017 CALCIUM CHLORIDE. All in favor. Motion carried.

Beulah Township would like to take part in the Calcium Chloride. Glass will talk to them. CLT can bill them for the total used on their roads and they can bill their residents. The rate of spray was discussed.

The old library building was discussed. Work needs to be done to the building so it can be utilized for storing additional equipment.

All the garage doors have been serviced and fixed.

Schaumburg gave an update on the Crooked Lake Emergency Planning Team. They have been meeting one day a month since the beginning of the year. There are presently 13 group members. They are working on having Road Ambassadors for every road in Crooked Lake Township who would report directly to the township. They would be registered with Cass County. More Road Ambassadors are needed. The Northland Press and The Pine Cone are willing to place a public service ad in their papers for a meeting on June 7<sup>th</sup> at 6:00 PM for the CLT Emergency Planning Team and anyone interested in being a Road Ambassador. Pizza, pop, water and coffee will be provided. A plan for short term and long term emergency planning will be presented at the June 8<sup>th</sup> Town Board Meeting.

The need for communication in an emergency was stressed.

NIXLE, an emergency notification system available through the County, was discussed.

The signing of volunteer forms was discussed.

MOTION SKJOLSVIK 2<sup>ND</sup> SCHAUMBURG TO APPROVE THE ENDEAVOR TO OBTAIN ROAD AMBASSADORS. All in favor. Motion carried.

The privy in the park is open. Magnetic signs were discussed that would read open/closed.

New playground equipment for the park was discussed.

Crushing of Class 5 at the County pit was discussed.

MOTION SCHAUMBURG 2<sup>ND</sup> THYEN TO APPROVE THE RESOLUTION FOR THE FIRE DEPARTMENT FOR A LIQUOR LICENSE ON JULY 1<sup>ST</sup> AT THE ATV/OVERFLOW PARKING AT LUSCHER PARK 6458 OUTING STREET NE. All in favor. Motion carried.

A request to reserve Lushers Park for a Go North activity on August 5<sup>th</sup> was tabled until next month.

A Thank You was received from Pat Faul's family for the flowers.

The new office/storage area has been completed. There is not a drop box assessable on the outside of the building. Rolf Halstensen and Bob Dahlsgaard will need a key for the town hall.

MOTION THEYN 2<sup>ND</sup> SCHAUMBURG TO ACCEPT THE \$100.00 DONATION TO THE OUTING QUICK RESPONSE FROM IRWIN BROWN/PATRICK NUGENT. All in favor. Motion carried.

The hourly rate for road work billed to Thunder Lake, Beulah and Cass County was discussed.

The liability limits required for anyone working for Crooked Lake Township was discussed. Clerk will check with MAT for clarification.

Certificates of Insurance were received from Dave Hughes and Swensons Aggregate.

The Crooked Lake Township website was discussed. The clerk's telephone number needs to be changed and the posting of the minutes needs to be looked at.

The Board of Appeal and Equalization meeting is April 18, 2017 at 12:00 PM.

The 2018 Township Tax Levy Certification has been sent to the Cass County Auditor-Treasurer.

Residents from Longwood Point Road were present to discuss the need for Class 5 and question why their road was not on the list for this year. The board explained that there were other roads that were far worse.

MOTION SKJOLSVIK 2<sup>ND</sup> GLASS TO PAY WARRANTS # 17311-17343. All in favor. Motion carried.

MOTION SKJOLSVIK 2<sup>ND</sup> GLASS TO ADJOURN. All in favor. Motion carried.

Kim Hughes Clerk Crooked Lake Township