

(Unapproved Minutes)

CROOKED LAKE TOWN BOARD MONTHLY MEETING MINUTES SEPTEMBER 14, 2017

Members present: Lloyd Thyen, Connie Glass, Dave Schaumburg, Mark Skjolsvik, Pat Bennington, LeAnn Werner and Kim Hughes.

The meeting was called to order with the Pledge of Allegiance.

MOTION SKJOLSVIK 2ND SCHAUMBURG TO APPROVE THE AUGUST 10, 2017 BOARD MEETING MINUTES. All in favor. Motion carried.

The treasurer reported that she has spent many hours fixing and recreating records. The bank balance is \$379,487.89. The forfeited tax settlement received and the Fire Relief Association donation were discussed.

The Outing Station fuel bill and the letter received from the manager was discussed.

PERA was discussed. Ben Johnson is no longer employed by the Township and should be removed from PERA.

The Calcium Chloride payments have all been received.

The Treasurer will be appointing Terri Datzman as the new Deputy Treasurer.

Craig Balvin would like to participate in PERA. The treasurer will find out what needs to be done.

Nick presented requests for the Fire Department.

MOTION THYEN 2ND SKJOLSVIK TO APPROVE THE EXPENDITURE FOR THE FIRE DEPARTMENT OF \$4500.00 TILE INSTALLATION, \$2000.00 KITCHEN UTENSILS/APPLIANCES, \$2,000.00 PLUMBING/ELECTRICAL AND \$2500.00 TILE TO BE TAKEN OUT OF THE FIRE DEPARTMENT BUILDING IMPROVEMENT FUND AND \$800.00 HEAD SETS FOR THE FIRE TRUCKS TO BE TAKEN OUT OF THE FIRE DEPARTMENT GENERAL FUND. All in favor. Motion carried.

The door that was moved out of the fire hall for the town office was discussed.

GoNorth members were present with a report on their progress which included how they started, Key strategies, community profiles, budget, members, goals and projects. They also reported on The Landing and the various things offered and the benefits it provides to the community and visitors.

The CLT Emergency Operations Team had a meeting on September 1st. Phase 1 is the communications part of the plan. They will be working with Cass County, the CLT Town Board and emergency agencies to conduct a test of Phase 1 of the CLT Emergency Operation Plan.

They are working on Phase 2 and 3x5 maps have been ordered for the Maintenance Department, Fire Department and Town Hall. They now have access to the digital flat map. Phase 3 will be worked on in the future which will include an assessment of what would be needed for back-up power in the CLT complex. New Volunteer Agreements have been signed by the Road Ambassadors.

The Road Inspection was done on September 12, 2017 and a copy will be filed with the minutes. Roads that need Class 5 were discussed.

The Chamber is having the Outing sign repainted and rebuilt and will put back up in the spring. CLT signs to be placed under the Outing sign were discussed. Glass will get an estimate of cost.

MOTION SCHAUMBURG 2ND THYEN TO PLACE A GONORTH SIGN ON TOWNSHIP PROPERTY. After much discussion this motion was tabled to explore locations in the township for placement of the sign.

The propane tank was power washed and painted.

A bee problem was taken care of in the park.

Various areas at the park and town hall were filled with black dirt and seeded.

Class 5 was used to fill some pot holes at the town hall.

The fall brushing is done.

The roads are being graded in preparation for winter.

The roads that CLT maintains for Cass County were discussed. Co Road 58 and 48 need Class 5. It is very hard on the equipment to maintain these roads due to their condition. Thyen will contact the County regarding the condition of said roads.

Improving the information on the billing for Beulah Township road work was discussed.

Two quotes were received for the purchasing of Class 5 to be stock piled. Andy Moritz for \$6.00/yard and Emily Sand and Gravel \$6.50/yard. The difference in the quotes was discussed. Also discussed was when a bid needs to be gotten verses a quote.

MOTION GLASS 2ND SKJOLSVIK TO ACCEPT THE QUOTE FROM ANDY MORITZ FOR 6500 YARDS OF CLASS 5 FOR A TOTAL OF \$39,000.00. Glass, Thyen, Skjolsvik and Bennington Yes. Schaumburg No. Motion carried.

During the course of the meeting, a discussion/disagreement occurred between some of the supervisors and an employee. At approximately 8:30 pm, Schaumburg chose to leave the meeting.

The Mechelke road petition was discussed. Thyen did a lot of research regarding the petition. A letter was received from Glen Mechelke withdrawing said petition.

The 1991 road vacation in the O'Brien Plat that was never recorded was discussed. It does not contain an adequate description. Thyen has tried to contact Daniel Borg, a land owner, and has not gotten a response. A new petition will have to be presented with a correct description.

A road vacation in the Roosevelt Shores Plat was discussed.

The clerk read her letter of resignation effective December 31, 2017. The clerk situation was tabled until next month.

A liquor license application for Roosevelt Tavern was presented. An email from the County regarding the status of the sewer system at the establishment was read by Thyen.

MOTION BENNINGTON 2ND SKJOLSVIK TO TABLE THE SIGNING OF THE LIQUOR LICENSE FOR ROOSEVELT TAVERN UNTIL THE COUNTY NOTIFIES THE TOWNSHIP OF COMPLIANCE OF THE SEPTIC SYSTEM. All in favor. Motion carried.

The Emergency Management Training on Thursday, October 12, 2017 in Walker was discussed. All board members are encouraged to attend.

The Cass County Assn. of Townships Fall Conference on Thursday October 5, 2017 in Hackensack was discussed.

The clerk sent a letter to MAT expressing the townships appreciation for Lucinda Messman's help with CTAS and related accounting questions. They sent a note back expressing their appreciation for the letter.

Tom Bedard, an accountant in Crosby, has been hired to work with the Treasurer in correcting the IRS accounting. The State of Minnesota has abated the penalty due them.

MOTION SKJOLSVIK 2ND GLASS TO PAY WARRANTS # 17560-17593 and POS #213-219. All in favor. Motion carried.

MOTION SKJOLSVIK 2ND GLASS TO ADJOURN. All in favor. Motion carried.

Kim Hughes Crooked Lake Township Clerk