

(Unapproved Minutes)

CROOKED LAKE TOWN BOARD MONTHLY MINUTES DECEMBER 8, 2016

The meeting was called to order and The Pledge of Allegiance was given.

Members present: Lloyd Thyen, Connie Glass, Pat Bennington, Mark Skjolsvik, Dave Schaumburg, Pat Faul and Kim Hughes (Deputy Clerk). Absent Glen Mechelke.

Chairman Thyen welcomed all the people in attendance and thanked them for coming.

MOTION SKJOLSVIK 2ND THYEN TO APPROVE THE NOVEMBER 10, 2016 MINUTES WITH THE CORRECTION OF ADDING THE TWO QUOTES RECEIVED REGARDING THE TRUCK PURCHASE. ONE WAS RECEIVED FROM BRANDL CHEVY FOR THE AMOUNT OF \$44,135.00 PLUS LICENSE AND ONE WAS RECEIVED FROM TANNER MOTORS FOR \$47,165.75 PLUS LICENSE. THE MOTION TO PURCHASE THE TRUCK WAS FOR THE LOWEST BID WHICH WAS BRANDL CHEVY'S. All in favor. Motion carried.

Fire Chief Rolf was present. He reported that the last payment on the fire truck is being made and that the department has had 23 calls this year.

The Treasurer's report was given. The checkbook balance is \$274,943.34. An outstanding check for Rick Miner was discussed.

A letter received from the State of Minnesota regarding the use of debit cards for township purchases instead of credit cards was discussed and tabled until next month.

Schaumburg discussed the need for an emergency plan for the township and plans to get together with the various departments to make a draft.

The hiring of a seasonal employee for emergency situations such as snow plowing was discussed.

MOTION THYEN 2ND SKJOLSVIK TO GIVE THE ROAD SUPERVISOR AUTHORIZATION TO HIRE SOMEONE TO TEMPORARILY WORK IN AN EMERGENCY SITUATION IF THE ROADS NEED TO BE PLOWED IN THE NEXT MONTH. THE ROAD SUPERVISOR WILL DRAFT AN AD AND JOB DESCRIPTION FOR THE NEXT MEETING. Thyen yes, Glass yes, Bennington yes and Skjolsvik yes. Schaumburg no. Motion carried.

Bennington reported that the guys worked long hours and did a great job cleaning up after the snow storm.

Rice Contracting has been burning the storm debris and all the claims that need to be submitted for the HSEM claim should be available at the next meeting.

Bennington met with Ben Johnson and he is not getting enough hours with the township so he is looking for another job.

MOTION THYEN 2ND SKJOLSVIK TO ACCEPT THE DONATION FROM THE CHAMBER OF COMMERCE FOR \$820.00 FOR ALL DOCKS AND \$1250.00 FOR PORTA POTTY RENTAL WHICH TOTALS \$2,070.00 AND THE DONATION FROM THE CL VOLUNTEER FIRE FIGHTERS RELIEF ASSOCIATION FOR \$10,000.00 FOR THE MAJOR EQUIPMENT FUND, \$10,000.00 FOR FIRE HALL IMPROVEMENT AND \$1300.00 FOR A HOLIDAY ASSEMBLY TOTALING \$21,300.00. All in favor. Motion carried.

MOTION THYEN 2ND GLASS TO APPOINT KIM M HUGHES AS THE TOWN CLERK EFFECTIVE JANUARY 2, 2017. All in favor. Motion carried.

The Certificate of Appointment to the position of Town Clerk was read by Thyen and given to Kim Hughes.

Compensation for the new clerk position will be discussed at the January meeting.

Schaumburg reported that the outside faucets have been drained and winterized.

A Thank You note was received from Support Within Reach for the Township's \$250.00 donation.

The retaining wall that was damaged and repaired was discussed regarding insurance coverage.

The Quick Response has had 63 calls this year which is a new record. New members are needed. PERA was discussed.

The branches that are still in the ditches from the storm were discussed. The township will be pushing them back.

Recognition with cake and refreshments was given for retiring clerk Glen Mechelke. Mechelke gave a short speech about his 56 years as Township Clerk.

Signed Elected Official Oath of Office forms were received from Lloyd N. Thyen and Mark Skjolsvik for supervisor positions.

MOTION SKJOLSVIK 2ND GLASS TO PAY WARRANTS #17088-17146. All in favor. Motion carried.

MOTION SKJOLSVIK 2ND BENNINGTON TO ADJOURN. All in favor. Motion carried.

Kim Hughes Deputy Clerk