

(Unapproved Minutes)

CROOKED LAKE TOWN BOARD MONTHLY MEETING NOVEMBER 9, 2017

Members present: Lloyd Thyen, Connie Glass, Dave Schaumburg, Mark Skjolsvik, Pat Bennington, LeAnn Werner and Kim Hughes.

The meeting was called to order with the Pledge of Allegiance.

MOTION GLASS 2<sup>ND</sup> SKJOLSVIK TO APPROVE THE OCTOBER 12, 2017 BOARD MEETING MINUTES. All in favor. Motion carried.

The treasurer reported that she and the clerk have been working to balance CTAS. PERA payments due for Craig were discussed. The payment to Brandl Motors for the new truck will be taken out of the equipment fund instead of the general fund. A payroll issue regarding Nick's February check is being taken care of. A late filing penalty to the IRS for June was paid. The bank balance is \$351,886.83.

The CLT Emergency Planning Committee will not meet in November or December. There are two new Road Ambassadors and 4 Volunteer Service Agreements that were turned over to the clerk. The maps have been updated accordingly. Mark will be working on getting the map on the CLT website. If there is an incident in Crooked Lake Township, it is recommended that lots of pictures are taken before clean-up begins.

90% of all 911 calls are received via cell phones and a lot of weekenders do not know physical addresses. The non-emergency NIXLE system was discussed.

Township Mutual Aid Agreements were discussed. They are good to have even if resources are not equal between townships. It is a way to know what other townships have available for help.

Maps received from the State of MN Department of Transportation that the township is to look at and correct mistakes and omissions by November 30<sup>th</sup> was discussed. Schaumburg will take on this project.

Dayton went for his drug test and Nick and Craig went to the Grader Seminar.

The grader was serviced and a lot of tree removal from the two storms was taken care of.

One application was received for the Township Clerk position from Terri Datzman.

MOTION SKJOLSVIK 2<sup>ND</sup> THYEN TO APPOINT TERESA A. DATZMAN TO THE POSITION OF CROOKED LAKE TOWN CLERK, EFFECTIVE JANUARY 1, 2018, WITH COMPENSATION AS FOLLOWS: A MONTHLY SALARY OF \$520.00, \$100.00 SALARY PER TOWN BOARD MEETING AND \$25.00 MONTHLY REIMBURSEMENT FOR INTERNET CONNECTION. ALSO EFFECTIVE NOVEMBER 10, 2017, TO DECEMBER 31, 2017, \$15.00 PER HOUR SALARY FOR TRANSITION TRAINING WITH

THE TOWNSHIP TREASURER AND OUT GOING TOWNSHIP CLERK AND \$100.00 FOR THE DECEMBER 14, 2017, BOARD MEETING. All in favor. Motion carried.

The road vacation in the O'Brien Plat that was not recorded in 1991 was discussed. The description was not adequate in 1991 and therefore the recording was not completed by the County Recorder. A hearing was held and it was approved by the Town Board at that time. The County Surveyor has provided the township with a new description.

MOTION THYEN 2<sup>ND</sup> SKJOLSVIK TO ADOPT THE ORDER VACATING A TOWN ROAD IN CROOKED LAKE TOWNSHIP CASS COUNTY AS FOLLOWS AND SEND TO THE COUNTY RECORDER.

WHEREAS, THE TOWN BOARD IN MAY 1991 RECEIVED A PETITION CALLING FOR THE VACATION OF A TOWN ROAD UNDER MINN. STAT. § 164.07:

WHEREAS, THE TOWN BOARD HELD A HEARING ON SAID PETITION ON THE 11TH DAY OF MAY 1991, NOTICE THEREOF HAVING BEEN GIVEN;

WHEREAS, THE TOWN BOARD PASSED A RESOLUTION ON THE 11TH DAY OF MAY 1991" VACATING THE ROAD;

WHEREAS, A ROAD VACATION ORDER FROM 1991 WAS NEVER RECORDED AT CASS COUNTY;

WHEREAS, THE 1991 DESCRIPTION WAS DEEMED INADEQUATE FOR RECORDING PURPOSES;

WHEREAS, IN 2017, THE CASS COUNTY SURVEYOR DRAFTED A NEW, ADEQUATE DESCRIPTION;

NOW, THEREFORE, IT IS HEREBY ORDERED THAT THE FOLLOWING DESCRIBED ROAD IS HEREBY VACATED:

FROM THE 1991 PETITION: THAT PORTION OF OLD COUNTY STATE AID HIGHWAY #58 LYING BEYOND AND RIGHT OF THE EXISTING RIGHT-OF-WAY OF COUNTY STATE AID HIGHWAY NO 58 (AS PRESENTLY DESCRIBED) BEGINNING 40 FEET RIGHT OF ENGINEERS CENTERLINE STATION 13 & 90 AND ENDING 55 FEET RIGHT OF ENGINEERS CENTERLINE STATION 22 & 15 & LOCATED IN O'BRIEN PLAT IN OUTING.

IN 2017, MORE APPROPRIATELY DESCRIBED AS FOLLOWS: TO VACATE THAT PART OF ROUTE #58, AS DEDICATED IN LUSCIER'S BAY, PLAT OF RECORD, CASS COUNTY, MINNESOTA, ADJACENT TO LOTS 18 AND 24, SAID PLAT AND THAT PART OF SWATARA ROAD AS DEDICATED IN O'BRIENS PLAT ON ROOSEVELT AND LAWRENCE LAKES, PLAT OF RECORD. SAID COUNTY, ADJACENT TO LOTS 13 THROUGH 18, LAST SAID PLAT, WHICH LIES BEYOND 40 FEET RIGHT OF ENGINEER'S STATION 13+90 TO STATION 19+90, BEYOND 35 FEET RIGHT OF STATION 19+90 TO STATION 20+70 AND BEYOND VARIABLE WIDTH OF 35 FEET RIGHT AT STATION 20+70 TO 55 FEET RIGHT AT STATION 22+15. STATIONING ACCORDING TO 1962 CASS COUNTY HIGHWAY PLAN S.A.P. 1 1 -658-0 1. All in favor. Motion carried.

MOTION GLASS 2<sup>ND</sup> BENNINGTON TO ACCEPT THE DONATION FROM THE EMILY-OUTING CHAMBER FOR \$5367.50 TO PAY K&M SIGNS FOR RENEWED WELCOME TO OUTING SIGNS AND ADDING CROOKED LAKE TOWNSHIP SIGNS. All in favor. Motion carried.

The Roosevelt Tavern liquor license was discussed. There has not been any new information.

The Building and Grounds Inspection has not been completed yet.

The County timber harvest line, east and south of CLT parcel 12-004-1401 was discussed.

A Cass County Fair donation request has been received. This is tabled until after the Annual Meeting.

The MNDOT side walk project and the possibility of having a retention pond was discussed. Thyen will follow up with them.

The installation of another speed sign going down the hill before the bridge was discussed.

There is a hard copy of the County Land Use Ordinance draft for everyone to review on the table in the office area. It is also on line.

The County Weed Control Meeting in January was discussed.

The County will be taking care of the 2020 Census (LUCA) for the township.

The township has been selected for the property valuation program being conducted by MATIT. Thyen will be meeting with a representative from Overland Surveys next Thursday at 10:00 AM.

Stan Johnson has resigned from the Consolidated Telephone Company Board and Kirk Smith will be filling his unexpired term.

The need to have at least one supervisor trained for the Equalization Meeting was discussed. Connie's training is good until 2020 and Dave's is good until 2021 according to the website.

The 3<sup>rd</sup> Quarter road work has been billed by the clerk.

MOTION SKJOLSVIK 2<sup>ND</sup> GLASS TO PAY WARRANTS # 17624 – 17657 AND POS 227 -236. All in favor. Motion carried.

MOTION SKJOLSVIK 2<sup>ND</sup> THYEN TO ADJOURN. All in favor. Motion carried.

Kim Hughes Clerk Crooked Lake Township

